

**Family and Children's Trust Committee, Minutes of Meeting  
August 27, 2018**

**Members Present:** : Joe De Luca, Mary Flott, Olga Jones, Carol Carrillo, Julia Miner, Lisa Johnson (arrived at 9:50), Cherise Khaund, Karin Kauzer, Deborah McGrath, Richard Bell

**Members Absent:** Nora Foster, Marianne Gagen, Jackelynn Campos, Mujdah Rahim

**Guest:** Jill Ray, District II

**Staff Present:** Juliana Mondragon, Elaine Burres

**Call to Order:** The meeting was called to order at 9:40

**Acceptance of minutes of June 4, 2018:** Olga moved, and Cherise seconded acceptance of the minutes. Motion passed unanimously. Yea Joe De Luca, Mary Flott, Olga Jones, Carol Carrillo, Julia Miner, Lisa Johnson, Cherise Khaund, Karin Kauzer, Deborah McGrath, Richard Bell. Nay O. Absent: Nora Foster, Marianne Gagen, Jackelynn Campos, Mujdah Rahim, Lisa Johnson

**FACT Membership Update:**

Mujdah Rahim is now a voting member of the FACT Committee in At-large Seat 2. Mary, Lisa and Karin will renew their seats. Nora will not. That leaves a vacant At-large seat. Olga has moved out of District III and her District III seat expires September 30. She will apply for the At-large vacancy, leaving vacancies in the Local Planning Council and District III seats. Jackie also will likely resign in September, so we are anticipating a vacancy in the mental health seat as well.

**Needs Assessment:**

The subcommittee of Mary Flott, Carol Carrillo and Richard Bell researched available data and met with experts about survey administration and reported back. Mary moved and Cherise seconded elimination of the provider survey for the 2018 cycle to be replaced with program goals based on existing published data. Yea Joe De Luca, Mary Flott, Olga Jones, Carol Carrillo, Julia Miner, Lisa Johnson, Cherise Khaund, Karin Kauzer, Deborah McGrath, Richard Bell, Lisa Johnson. Nay O. Absent: Nora Foster, Marianne Gagen, Jackelynn Campos, Mujdah Rahim. Mary distributed a draft of the parent survey for discussion. Olga moved and Mary seconded refining and revising the parent survey based on today's discussion by September 5 for EHSD input to all be incorporated and returned to the Committee for a vote on September 17. Yea Joe De Luca, Mary Flott, Olga Jones, Carol Carrillo, Julia Miner, Lisa Johnson, Cherise Khaund, Karin Kauzer, Deborah McGrath, Richard Bell, Lisa Johnson. Nay O. Absent: Nora Foster, Marianne Gagen, Jackelynn Campos, Mujdah Rahim. We will set a timeline in September for survey distribution and RFP review.

**Updates:**

Staffing for FACT is still being reviewed and may be decided once management vacancies have been filled. It's time again for our Triannual review, which is due at the end of November.

**Meeting Dates:**

Our next meeting date will be **September 17.**

**Adjourn:**

The meeting adjourned at 11:00.