

If you wish to call in please see the instructions below:

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Agenda

Group/Meeting Name: Economic Opportunity Council (EOC) Executive Committee Meeting

Date: 9/6/2018 **Time: From:** 12:00 p.m. **To** 1:00 p.m.

Location: 1470 Civic Ct. Suite 200, Conference Room 207, Concord

Purpose: To set the Agenda for the next EOC Business Meeting

By the end of this meeting, we will have:

An understanding of the desired outcomes and ground rules so that meeting participants accomplish meeting objectives in a timely and efficient manner.
Receive any public comments so that the public has an opportunity to provide input and we are knowledgeable of the community's concerns and/or interests for potential inclusion on future agenda.
Review and approve as official record the draft August 2, 2018 EOC Executive Committee Meeting minutes.
Review and approve the draft August 9, 2018 business meeting minutes to distribute to the EOC members.
Review and approve the DRAFT September 13, 2018 Business Meeting agenda to distribute to the EOC members.
Discuss inviting Lia Bolden-Data Dissemination Specialist from the U.S Census Bureau at the September business meeting.
List next steps so that everyone is aware of their assigned tasks and will be prepared to report the status during the next meeting.
Evaluation of the meeting.

Agenda			
What	How	Who	Time
➤ Review Desired Outcomes & Meeting Rules	Present Clarify Check for Understanding	Volunteer	2 Minutes
➤ Public Comment	Present	Members of the Public	3 Minutes
Action: ➤ Review and approve the draft August 2, 2018	Present Draft Clarify Check for Understanding	Dawn Miguel	5 Minutes

Executive Committee Meeting minutes	Check for Approval		
Action: ➤ Review and approve the draft August 9, 2018 EOC Business meeting minutes	Present Draft Clarify Check for Understanding Check for Approval	Group	15 Minutes
Action: ➤ Review and approve the September 13, 2018 EOC Business Meeting agenda	Present Draft Check for Agreement Approval for inclusion in packet	Group	25 Minutes
➤ Lia Bolden – Data Dissemination Specialist U.S Census Bureau	Present Draft Clarify Check for Understanding Check for Approval	Group	10 Minutes
➤ Next Steps	Present Clarify Check for Understanding	CSB Staff	3 Minutes
➤ Meeting Evaluation	+/-Δ	Group	2 Minutes