

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by Community Services Bureau to a majority of members of the Head Start Policy Council less than 72 hours prior to that meeting are available for public inspection at: 3068 Grant Street Building 8, Concord, CA 94520 during normal business hours. (Gov. Code, section 54957.5 (b) (2)).

Agenda

Group/Meeting Name: CSB Policy Council Meeting	
Date: August 15, 2018	Time: 6:00-8:00 PM
Location: 500 Ellinwood Way, Pleasant Hill, CA	
Meeting Leader: Veronica Gutierrez	
Purpose: Conduct Regular Monthly Meeting	

The Community Services Bureau of Contra Costa County will provide reasonable accommodations for persons with disabilities planning to participate in Policy Council meetings or subcommittee meetings. Please contact Imelda Prieto-Martinez at least 48 hours before the meeting at (925) 646-5595

Desired Outcome: By the end of this meeting, we will have:

Agreement on desired outcomes and ground rules so that our meeting is productive

Parent Recognition of Staff Excellence Award presentation to validate employee dedication and uniqueness while working with children and families.

An understanding of the monthly updates and approvals to ensure ongoing communication and necessary actions take place for seamless program operation.

An understanding of subcommittee updates so that representatives are informed of subcommittee discussions and outcomes.

An approval of the 2019 Early Head Start & Head Start Program Continuation Grant Application: Including Budgets, T & TA Plan and Program Goals & Objectives.

A training on Contra Costa County Library to include special activities and programs available for families.

An understanding of the Final DRDP Outcomes Reports and School Readiness report so that we are aware of the children's educational progress.

An understanding of the Semi-Annual Monitoring report for Period 2 in order to be informed of CSB's strengths and areas needing improvement.

An understanding of the 2018-2022 Goals & Objectives semi-annual updates.

Recognition of the 2017-2018 Policy Council as this is the last meeting for this PC year.

An understanding of Site Reports so that we may celebrate our children, families, and staff's co-partnering efforts to build partnerships and community.

Announcements so that we may be informed of Bureau news and/or available community resources.

A Meeting Evaluation so that we may review our strengths and make any improvements as needed.

Agenda			
What (Content)	How (Process)	Who	Time (Minutes)
Reviewed Desired Outcomes	Present Clarify Check for understanding	Elisha Jefferson	1 Minute
Meeting Rules	Present Clarify Check for understanding	Rosmery Guevara	1 Minute
Public Comment	Present Clarify	Public	1 Minute

Correspondence	Present Clarify	Emma Duran	1 Minute
Parent Recognition of Staff Excellence Award recognition	Present Clarify	Veronica Gutierrez	5 Minutes
Administrative Reports: <ul style="list-style-type: none"> CSB Director Division Manager Fiscal 	Present Clarify Check for understanding	Camilla Rand Pamela Arrington Haydee Ilan	15 Minutes
Report <ul style="list-style-type: none"> Subcommittee Updates 	Present Clarify Check for understanding	Subcommittee Leads	5 Minutes
Action: <ul style="list-style-type: none"> Consider Approval of the 2019 Early Head Start & Head Start Program Continuation Grant Application: Including Budgets, T & TA Plan and Program Goals & Objectives. 	Present Clarify Check for understanding Check for Agreement	Christina Reich	10 Minutes
Action: <ul style="list-style-type: none"> Consider Approval of June 20, 2018 Policy Council Minutes 	Present Clarify Check for understanding Check for Agreement	Emma Duran	5 Minutes
Training: <ul style="list-style-type: none"> Contra Costa County Library Activities & Programs 	Present Clarify Check for understanding	Amy Mockoski	20 Minutes
Report: <ul style="list-style-type: none"> Final 2017-2018 DRDP Outcomes and School Readiness results 	Present Clarify Check for understanding	Ron Pipa Jessie Black	15 Minutes
Report: <ul style="list-style-type: none"> Semi-Annual Monitoring report for Period 2 	Present Clarify Check for understanding	Nelly Ige	15 Minutes
Report: <ul style="list-style-type: none"> 2018-2022 Goals & Objectives semi-annual update 	Present Clarify Check for understanding	Monica De Vera	10 Minutes
2017-2018 Policy Council Recognition	Present	Camilla Rand Pamela Arrington	12 Minutes
Site Reports	Present Clarify Check for Understanding	Site Representatives	1 Minutes
Announcements	Present Clarify Check for Understanding	Ana Araujo	2 Minutes
Meeting Evaluation	Plus/Delta	Volunteer	1 Minute