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Agenda

Group/Meeting Name: EOC Fiscal Subcommittee Meeting

Date: 9/6/2018 **Time: From:** 11:00 a.m. **To** 12:00 p.m.

Location: 1470 Civic Ct. Suite 200, Conf. Room #207, Concord

Purpose: Review CSBG Budgets and Reports

By the end of this meeting, we will have:

An understanding of the desired outcomes and ground rules so that meeting participants accomplish meeting objectives in a timely and efficient manner.
Receive any public comments so that the public has an opportunity to provide input and we are knowledgeable of the community's concerns and/or interests for potential inclusion on future agenda.
Discuss unfinished business so that the members are aware and informed.
Presentation of the 2018 CSBG Monthly Expenditure Report for July so that EOC Fiscal subcommittee members have an understanding and can present the report at the next EOC Business Meeting.
Update on the wish list from subcontractors so that members are informed.
Identification of next steps necessary to move the process forward.
Evaluation of the meeting.

Agenda			
What	How	Who	Time
➤ Review Desired Outcomes & Meeting Rules	Present Clarify Check for Understanding	Volunteer	5 Minute
➤ Public Comment	Present	Members of the Public	3 Minutes
➤ Unfinished business	Present Clarify Check for Understanding	Group	4 Minutes
➤ 2018 CSBG July Expenditure report	Present Clarify	CSB Staff	15 Minutes
➤ Subcontractors Wish list	Present	Group	30 Minutes
➤ Next Steps	Present	Group	3 Minutes
➤ Meeting Evaluation	+/-	Group	2 Minutes