

Agenda

Group/Meeting Name: Economic Opportunity Council (EOC) Business Meeting

Date: 6/14/2018 **Time: From:** 6:00 PM **To:** 8:00 PM

Location: 1470 Civic Ct. Suite 200, Concord 207

Meeting Leader: Ajit Kaushal, Chair

Purpose: To Conduct EOC Monthly Meeting

The Economic Opportunity Council will provide reasonable accommodations for persons with disabilities planning to participate in EOC meetings. Please contact EOC Staff at least 24 hours before the meeting at (925) 681-6311.

Desired Outcome: By the end of this meeting, we will have:

Understand the desired outcomes and ground rules for this meeting so that we accomplish our meeting objectives in a timely and efficient manner.
Receive any public comments so that the public has an opportunity to provide input and we are knowledgeable of the community's concerns and/or interests for potential inclusion on future agenda.
Ratify the recommendation of the approved EOC candidate so that the members are fully informed and presented to the Board of Supervisors (BOS) for final approval.
Review and approve as official record the April 12, 2018 Business Meeting minutes.
Discuss and approve the EOC Mission Statement so that the members are informed.
Update on the county contract process so that EOC members are informed.
Review the Site Monitoring Visit packet so that EOC members understand the process, their roles and responsibilities, and the timeline for competition.
Receive the Community Services Bureau (CSB) Director's Report, EOC Chair, Administrative and EOC member's reports so that we are informed of activities and have identified appropriate next steps.
Receive EOC Subcommittees reports so that the EOC members are informed of activities and have identified appropriate next steps.
List next steps so that everyone is aware of their assigned tasks, upcoming meetings, and deadlines.
Evaluate the meeting.

Agenda			
What	How	Who	Time
1. Review Desired Outcomes & Ground Rules	Present Clarify Check for Understanding	Chair	3 Minutes
2. Public Comment	Present	Members of the Public	2 Minutes
3. Action: ➤ Approval of the prospective EOC candidate	Present Clarify Check for Understanding	Group	10 Minutes

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What	How	Who	Time
4. Action: ➤ Review and approval of the April 12, 2018 Business Meeting minutes	Present Draft Check for Agreement	Secretary	5 Minutes
5. Action: ➤ EOC Mission Statement	Present Clarify Check for Understanding	Group	30 Minutes
6. County contract process	Present Clarify Check for Understanding	Staff	10 Minutes
7. Review Site Monitoring Visit packet	Present Clarify Check for Understanding	Staff	35 Minutes
8. Reports: <ul style="list-style-type: none"> • EOC Chair • Fiscal-Actual • CSB Staff • EOC Members <ul style="list-style-type: none"> ○ Policy Council updates 	Present	Group	5 Minutes 5 Minutes 5 Minutes 5 Minutes
9. EOC Subcommittees Reports <ul style="list-style-type: none"> • Fiscal (See above) • Governance (none at this time) • Outreach (None at this time) • Program Services (None at this time) 	Present Clarify Check for Understanding	Chair CSB Staff	0 Minutes 0 Minutes 0 Minutes 0 Minutes
10. Next steps <ul style="list-style-type: none"> • Work Plan 	Present Clarify Check for Understanding	Group	3 Minutes
11. Evaluate the Meeting	Plus/Delta	Group	2 Minutes