

Agenda

Group/Meeting Name: Economic Opportunity Council (EOC) Business Meeting

Date: 4/12/2018 **Time: From:** 6:00 PM **To** 8:00 PM

Location: 1470 Civic Ct. Suite 200, Concord 207

Meeting Leader: Ajit Kaushal, Chair

Purpose: To Conduct EOC Monthly Meeting

The Economic Opportunity Council will provide reasonable accommodations for persons with disabilities planning to participate in EOC meetings. Please contact EOC Staff at least 24 hours before the meeting at (925) 681-6311.

Desired Outcome: By the end of this meeting, we will:

Understand the desired outcomes and ground rules for this meeting so that we accomplish our meeting objectives in a timely and efficient manner.
Receive any public comments so that the public has an opportunity to provide input and we are knowledgeable of the community's concerns and/or interests for potential inclusion on future agenda.
Review and approve as official record the March 8, 2018 Business Meeting minutes.
Review, discuss, and finalize by-laws revisions so that updates can be presented to county counsel.
Debrief on the 2018 Roundtable Event so that the members are informed.
Receive the Community Services Bureau (CSB) Director's Report, EOC Chair, Administrative and EOC member's reports so that we are informed of activities and have identified appropriate next steps.
Receive EOC Subcommittees reports so that the EOC Members are informed of activities and have identified appropriate next steps.
List next steps so that everyone is aware of their assigned tasks and will be prepared to report the status during the next general meeting.
Evaluate the meeting.

Agenda			
What	How	Who	Time
1. Review Desired Outcomes & Ground Rules	Present Clarify Check for Understanding	Chair	3 Minutes
2. Public Comment	Present	Members of the Public	2 Minutes
3. Action: ➤ Review and approval of the March 8, 2018 Business Meeting minutes	Present Draft Check for Agreement	Secretary	5 Minutes
4. Action: ➤ Review and approval of By-laws	Present Draft Check for Agreement	Secretary	25 Minutes
5. Debrief on the 2018 Roundtable	Present Clarify Check for Understanding	Group	20 Minutes

Agenda

What	How	Who	Time
6. Reports: <ul style="list-style-type: none"> • EOC Chair • Fiscal-Actual <ul style="list-style-type: none"> ➤ Action: Decision on 2018 CAP attendance ➤ Action: Decision on Unspent Funds • CSB Staff • EOC Members <ul style="list-style-type: none"> ○ Policy Council updates 	Present	Group	5 Minutes 35 Minutes 10 Minutes 10 Minutes
7. Status of the EOC Subcommittees: <ul style="list-style-type: none"> • Fiscal (See above) • Governance • Outreach • Program Services (none at this time) 	Present Clarify Check for Understanding	Chair CSB Staff	0 Minutes 0 Minutes 0 Minutes 0 Minutes
8. Next Steps: <ul style="list-style-type: none"> • Planning Calendar 	Present	CSB staff	3 Minutes
9. Evaluate the Meeting	Plus/Delta	Group	2 Minutes