

# Agenda

If you wish to call in please see the instructions below:

- Dial 1-888-278-0254
- You will be asked to enter your access code: 8934051
- Once the access code is entered you will join the meeting

**Group/Meeting Name:** EOC Outreach Subcommittee Meeting

**Date:** 3/5/2018      **Time: From:** 11:00 AM      **To** 12:00 PM

**Location:** 1470 Civic Ct. Suite 200 Concord, Conference room 207- Conference Call

**Purpose:** To prepare for the 2018 CSBG Roundtable Event

**By the end of this meeting, we will have:**

An understanding of the desired outcomes and ground rules so that meeting participants accomplish meeting objectives in a timely and efficient manner.
Receive any public comments so that the public has an opportunity to provide input and we are knowledgeable of the community's concerns and/or interests for potential inclusion on future agenda.
Discuss Survey Monkey responses from Subcontractors so the group can move forward with finalizing the Roundtable agenda.
Finalize the Roundtable agenda so that we could move forward with preparations.
Identification of next steps necessary to move the process forward.
Evaluation of the meeting.

Agenda			
What	How	Who	Time
➤ Review Desired Outcomes & Meeting Rules	Present Clarify Check for Understanding	Volunteer	2 Minutes
➤ Public Comment	Present	Members of the Public	3 Minutes
➤ Survey Monkey Responses	Present Clarify Check for Understanding	Group	20 Minutes
➤ Finalize Roundtable Agenda	Present Clarify Check for Understanding	Group	30 Minutes
➤ Next Steps	Present	CSB Staff	3 Minutes
➤ Meeting Evaluation	+/-	Group	2 Minutes