

**Family and Children's Trust Committee, Minutes of Meeting  
February 5, 2018**

**Members Present:** Joe De Luca, Olga Jones, Marianne Gagen, Nora Foster, Cherise Khaund, Mary Flott, Carol Carrillo, Lisa Johnson, Karin Kauzer.

**Members Absent,** Deborah McGrath, Julia Miner

**Staff Present:** Juliana Mondragon, Elaine Burres

**Guests:** prospective members: Susan Jeong, LPC coordinator, and Jackelynn Campos, Residential Behavior Specialist for Linda Callahan Youth Homes. Jackelynn has submitted an application.

**Call to Order** The meeting was called to order at 9:34

**Acceptance of minutes of December 4, 2017:** Olga moved, and Mary seconded acceptance of the minutes as amended. Motion passed unanimously. Yea: Joe De Luca, Marianne Gagen, Olga Jones, Nora Foster, Mary Flott, Lisa Johnson, Cherise Khaund. Nay 0; Abstain: Karin Kauzer; Absent: Deborah McGrath, Julia Miner

**FACT membership Update, Organization and Action Items:** Olga moved and Mary seconded forwarding Jackelynn's application to the BOS Motion passed unanimously. Yea: Joe De Luca, Marianne Gagen, Olga Jones, Nora Foster, Mary Flott, Lisa Johnson, Cherise Khaund, Karin Kauzer. Nay 0; Abstain: 0; Absent: Deborah McGrath, Julia Miner.

**Fiscal Status:** We are currently on track. Joe's son and Cherise's daughter will enter the new donor information into the database for community service hours. Mary reported that JFCS will be making a change in their hiring requirements for a Dari speaking therapist. They will be advised to forward their changes on to Juliana and Elaine.

**RFI Discussion and Review :** RFI draft was reviewed and various changes were made to the sections dealing with purpose and process. The consensus was that this RFI would preclude expansion of existing programs. The intent is to reach out to smaller agencies who have not been able to qualify for previous RFP's and to allow them to expand capacity. Lisa moved and Olga seconded the new wording. It passed unanimously: Yea: Joe De Luca, Marianne Gagen, Olga Jones, Nora Foster, Mary Flott, Karin Kauzer, Lisa Johnson, Cherise Khaund. Nay 0; Absent: Deborah McGrath, Julia Miner

**Site Visit Report**

**CC Interfaith Housing:** The report which is attached is very favorable. Lisa moved and Cherise seconded to continue funding: Yea: Joe De Luca, Marianne Gagen, Olga Jones, Nora Foster, Mary Flott, Karin Kauzer, Lisa Johnson, Cherise Khaund. Nay 0; Absent: Deborah McGrath, Julia Miner

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**Child Abuse Prevention Council:** FACT funds the Nurturing Parent Program, which is a 6 month course. Dinner and child care are provided. A pre and post course evaluation are given and generally show great improvement. If a parent believes that he/she needs more help/instruction they are encouraged to take the

course again. 2 previous participants attended the site visit and attested to the benefits of the program. One is now an instructor. Karin moved and Mary seconded continuing funding for the program. Yea: Joe De Luca, Marianne Gagen, Olga Jones, Nora Foster, Mary Flott. Karin Kauzer, Lisa Johnson, Cherise Khaund. Nay 0; Absent: Deborah McGrath, Julia Miner

Future site visit dates were confirmed.

**Updates:** Joe recommended that future education topics be forwarded to Mary. There has not been any movement on new staffing. A list of staff requests will be emailed to all members and we are asked to speak to our supervisors regarding the committee's needs.

**Adjourn:** Meeting was adjourned at 10:55. **Next meeting: March 5, 2018!!!!!!!!!!!!!!**