

# Agenda

**Group/Meeting Name:** Economic Opportunity Council (EOC) Business Meeting

**Date:** 2/8/2018      **Time: From:** 6:00 PM      **To** 8:00 PM

**Location:** 1470 Civic Ct. Suite 200, Concord 207

**Meeting Leader:** Ajit Kaushal, Chair

**Purpose:** To Conduct EOC Monthly Meeting

*The Economic Opportunity Council will provide reasonable accommodations for persons with disabilities planning to participate in EOC meetings. Please contact EOC Staff at least 24 hours before the meeting at (925) 681-6311.*

**Desired Outcome: By the end of this meeting, we will:**

Understand the desired outcomes and ground rules for this meeting so that we accomplish our meeting objectives in a timely and efficient manner.
Receive any public comments so that the public has an opportunity to provide input and we are knowledgeable of the community's concerns and/or interests for potential inclusion on future agenda.
Review and approve as official record the November 9, 2017 Business Meeting minutes.
Ratify the approved 2018 CSBG funded programs so that members are fully informed.
Ratify the approved 2018 Community Services Block Grant (CSBG) Budget so that the members are fully informed.
Discuss the 2018 Roundtable event so that the members are fully informed.
Receive the Community Services Bureau (CSB) Director's Report, EOC Chair, Administrative and EOC member's reports so that we are informed of activities and have identified appropriate next steps.
Review and discuss 2018 workplan calendar and Strategic Plan retreat so that the members are fully informed.
List next steps so that everyone is aware of their assigned tasks and will be prepared to report the status during the next general meeting.
Evaluate the meeting.

<b>Agenda</b>			
<b>What</b>	<b>How</b>	<b>Who</b>	<b>Time</b>
1. Review Desired Outcomes & Ground Rules	Present Clarify Check for Understanding	Chair	3 Minutes
2. Public Comment	Present	Members of the Public	2 Minutes
3. <b>Action:</b> ➤ Review and approval of the November 9, 2017 Business Meeting minutes	Present Draft Check for Agreement	Secretary	5 Minutes
4. <b>Action:</b> ➤ Ratify the 2018 CSBG awarded programs	Present Clarify Check for Understanding	Fiscal Chair, Renee Zeimer/ CSB Staff	15 Minutes

<b>Agenda</b>			
<b>What</b>	<b>How</b>	<b>Who</b>	<b>Time</b>
<b>5. Action:</b> ➤ Ratify the 2018 CSBG Budget	Present Clarify Check for Understanding	Program Services Chairs /CSB Staff	15 Minutes
<b>6. 2018 Roundtable Event</b>	Present Clarify Check for Understanding	Group	20 minutes
<b>7. Reports:</b> <ul style="list-style-type: none"> <li>• EOC Chair</li> <li>• Fiscal-Actual</li> <li>• CSB Staff CSD Desk Review report C-17-008</li> <li>• EOC Members               <ul style="list-style-type: none"> <li>○ Policy Council updates</li> </ul> </li> </ul>	Present	Group	5 Minutes 10 Minutes 10 Minutes 10 Minutes
<b>8. Workplan Calendar/Strategic Plan Retreat</b>	Present Clarify Check for Understanding	Group	20 Minutes
<b>9. Next Steps</b>		CSB staff	3 Minutes
<b>10. Evaluate the Meeting</b>	Plus/Delta	Group	2 Minutes