

- If you wish to call in please see the instructions below:
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Agenda

Group/Meeting Name: EOC Outreach Subcommittee Meeting

Date: 2/20/2018 **Time: From:** 12:00 PM **To** 1:00 PM

Location: 1470 Civic Ct. Suite 200 Concord, Conference room 230- Conference Call

Purpose: To prepare for the 2018 CSBG Roundtable Event

By the end of this meeting, we will have:

An understanding of the desired outcomes and ground rules so that meeting participants accomplish meeting objectives in a timely and efficient manner.
Receive any public comments so that the public has an opportunity to provide input and we are knowledgeable of the community's concerns and/or interests for potential inclusion on future agenda.
Discussion on the logistics for the Roundtable Event.
Identification of next steps necessary to move the process forward.
Evaluation of the meeting.

Agenda			
What	How	Who	Time
➤ Review Desired Outcomes & Meeting Rules	Present Clarify Check for Understanding	Volunteer	2 Minutes
➤ Public Comment	Present	Members of the Public	3 Minutes
➤ Logistics for Roundtable Event	Present Clarify Check for Understanding	Group	50 Minutes
➤ Next Steps	Present	CSB Staff	3 Minutes
➤ Meeting Evaluation	+/\u0394	Group	2 Minutes