

Agenda

Group/Meeting Name: Economic Opportunity Council (EOC) Business Meeting

Date: 12/14/2017 **Time: From:** 6:00 PM **To** 8:00 PM

Location: 1470 Civic Ct. Suite 200, Concord 207

Meeting Leader: Ajit Kaushal, Chair

Purpose: To Conduct EOC Monthly Meeting

The Economic Opportunity Council will provide reasonable accommodations for persons with disabilities planning to participate in EOC meetings. Please contact EOC Staff at least 24 hours before the meeting at (925) 681-6311.

Desired Outcome: By the end of this meeting, we will have:

Understand the desired outcomes and ground rules for this meeting so that we accomplish our meeting objectives in a timely and efficient manner.
Receive any public comments so that the public has an opportunity to provide input and we are knowledgeable of the community's concerns and/or interests for potential inclusion on future agenda.
Review and approve as official record the November 9, 2017 Business Meeting minutes.
A review and approval of the 2018 Community Services Block Grant (CSBG) Budget so that the members are fully informed.
A review and approval of the 2018 CSBG funded programs so that members are fully informed.
Receive the Community Services Bureau (CSB) Director's Report, EOC Chair, Administrative and EOC member's reports so that we are informed of activities and have identified appropriate next steps.
List next steps so that everyone is aware of their assigned tasks and will be prepared to report the status during the next general meeting.
Evaluate the meeting.

Agenda			
What	How	Who	Time
1. Review Desired Outcomes & Ground Rules	Present Clarify Check for Understanding	Chair	3 Minutes
2. Public Comment	Present	Members of the Public	2 Minutes
3. Action: ➤ Review and approval of the November 9, 2017 Business Meeting minutes	Present Draft Check for Agreement	Secretary	5 Minutes
4. Action: ➤ 2018 CSBG Budget	Present Clarify Check for Understanding	Fiscal Chair, Renee Zeimer/ CSB Staff	35 Minutes
5. Action: ➤ 2018 CSBG awarded programs	Present Clarify Check for Understanding	Program Services Chairs /CSB Staff	35 Minutes

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What	How	Who	Time
6. Reports: <ul style="list-style-type: none">• EOC Chair• Fiscal-Actual• CSB Staff CSD Desk Review report c-17-008• EOC Members<ul style="list-style-type: none">○ Policy Council updates	Present	Group	5 Minutes 10 Minutes 10 Minutes 10 Minutes
7. Next steps	Present Clarify Check for Understanding	Group	3 Minutes
8. Evaluate the Meeting	Plus/Delta	Group	2 Minutes