



Economic Opportunity Council (EOC) Business Meeting Minutes
 Location: 1470 Civic Court, Suite 200, Concord CA 94520



Date: 06/08/2017 **Time Convened:** 6:20 PM **Time Terminated:** 8:30 PM **Recorder:** Nancy Sparks

Attendees: Juan Pablo Benavente, Armando Morales, Bhupen Amin, Devlyn Sewell, Jelani Killings, Renee Zeimer, Cesar Zepeda, Ajit Kaushal, Tanya Brown (Prospective EOC Member), Gabby Martinez (Guest)

Absentees: Dawn Miguel (Excused) , Samuel Houston (Excused), Acaria Almeida (Excused)

Staff: Camilla Rand, Mele Tupou Lolohea, Nancy Sparks

Quorum: Yes

TOPIC	RECOMMENDATION / SUMMARY
Review Desired Outcomes	<ul style="list-style-type: none"> Chair Kaushal called the meeting to order at 6:10 PM. Zeimer read the desired outcomes.
Public Comment	<ul style="list-style-type: none"> Gabby Martinez, guest, introduced herself to the board and expressed her interest in becoming a member of the Economic Opportunity Council (EOC). Martinez will be interviewing with Supervisor Burgis in hopes of representing District III.
Action: Approval of the prospective EOC candidate.	<ul style="list-style-type: none"> The members interviewed prospective member, Tanya Brown, and provided a brief description of the roles and responsibilities of a member on the EOC. The functions of the subcommittees were also explained so that Brown could understand the level of commitment needed from each member on the board. Brown stated that she has 18 years of software engineering background. She is also serving as Second Vice President of the Black Women Organized for Political Action (BWOPA) Richmond/Contra Costa Chapter. Zeimer expressed the need to only recruit members that are committed to making a difference in the community. <p>A motion was made by Zeimer and seconded by Kaushal to approve prospective member, Tanya Brown, as a member of the Economic Opportunity Council representing the Low- Income sector.</p> <p>The motion passed with EOC members voting as follows:</p> <p>Ayes: Benavente, Zepeda, Morales, Amin, Sewell, Zeimer, Killings, Kaushal,</p> <p>Nays:</p> <p>Abstentions:</p> <p>Absent: Miguel, Houston, Almeida</p>

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<p>Action: Review and approval of the draft May 11' 2017 Business Meeting minutes</p>	<ul style="list-style-type: none"> • The group reviewed the Draft May 11, 2017 business meeting minutes. Sparks stated that Amin had emailed requesting that pg. 5 be corrected on the draft meeting minutes. The following changes were made: <ul style="list-style-type: none"> ○ Amin corrected the minutes regarding the motion to write a letter against the jail expansion. The change reflects that Benavente second the motion. <p>A motion to approve the draft May 11, 2017 business meeting minutes with the changes stated above was made by Benavente and second by Amin.</p> <p>The motion passed with EOC members voting as follows: Ayes: Benavente, Zepeda, Morales, Amin, Zeimer, Kaushal, Killings, Sewell Nays: None Abstentions: Absent: Houston, Almeida, Miguel</p>
<p>Action: 1st draft 2018-2019 community Action Plan</p>	<ul style="list-style-type: none"> • Sparks updated the group on the draft 2018-19 Community Action Plan (CAP). She explained the purpose of the CAP and went over the guidelines provided by the Department of Community Services and Development (CSD) Field Representative, Katie Walker. Staff circulated copies of the Community Action Survey along with the Community Assessment. A total of 115 responses were received. • According to Sparks, CSD Field Representative, Walker, stated that the CAP should not contain a long narrative and that the answers should be short and concise and mainly focused on CSBG partner agencies. • Sparks explained that the draft 2018-2019 CAP must be uploaded onto AgendaQuick by no later than June 12th to ensure that the Board of Supervisors reviews and approves it by June 20th and submitted to CSD by June 30th. • In order to meet the deadline with the state, Sparks consulted with Walker about submitting an approved draft copy of the 2018-2019 CAP and revising it after the June 30th deadline. Walker agreed and stated that the timeline was well thought out. • The group discussed the public hearings and the anxiety, tension, and emotions expressed by those in attendance. • Zeimer stated that there was an anxious quality during the discussion with the community and is reflected of the threats to the safety net services. • Zepeda and Amin both reinstated that there was a lot of concern regarding mental health services and health care in the community and the importance of supporting the community with health services. • Members mentioned that transportation adds financial burden and additional stress and referenced the importance of continued wrap-around services. • A possible solution would be partnering with organizations that provide wrap around services to low-income clients. • Killings stated that these issues are beyond the capacity of the EOC but stressed the importance of rolling out support to our partners in the community and connecting them with one another to better support our low-income population. Killings went on to explain the importance of creating a system that talks to each other; a greater impact can be

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	<p>achieved if we connect services.</p> <ul style="list-style-type: none"> The group agreed that many folks who are in need of services are unaware that these services even exist and are not taking advantage of them. The group expressed the need to incorporate mental health services, whole food and nutrient into access to health. Rand read the EHSD vision statement which will be included in the 2018-2019 CAP. The vision statement would be revisited at a later date for the possibility of the EOC creating their own. Rand shared the 2017-2021 Contra Costa County Community Assessment Key findings to the group. The presentation contained a population profile, economic overview, health profile, and community profile. <i>EOC declares that the top factors contributing to Contra Cost County housing, shelter, employment/ training, food/ nutrition, access to health and contextualized by overarching issues of access and integration. Access and integration refer to the compounding challenges of transportation capacity, affordability in both timely and effective service delivered.</i> <p>A motion to approve the top factors for the 2018-2019 Community Action Plan as housing, employment, food, nutrition, and comprehensive health services and adopt the accompanying language regarding access and integration was made by Zeimer and second by Kaushal.</p> <p>The motion passed with EOC members voting as follows: Ayes: Benavente, Zepeda, Morales, Amin, Zeimer, Kaushal, Killings, Sewell Nays: None Abstentions: Absent: Houston, Almeida, Sewell, Miguel</p> <p>-A motion to extend the meeting by fifteen minutes was made by Benavente and second my Kaushal The motion passed with EOC members voting as follows: Ayes: Benavente, Zepeda, Morales, Amin, Zeimer, Kaushal, Killings, Sewell Nays: None Abstentions: Absent: Houston, Almeida, Sewell, Miguel</p>
<p>Reports:</p> <ul style="list-style-type: none"> EOC Chair Fiscal- Actual CSB Staff EOC Members <p>Policy council updates</p>	<p><u>EOC Chair</u></p> <ul style="list-style-type: none"> Kaushal presented Killings a certificate and thanked him for his five years of service on the EOC. Today was Killings last meeting. Killings thanked the EOC and CSB staff for the hard work. He encouraged the board to keep working hard and to remain connected. <p><u>Fiscal-Actual</u></p> <ul style="list-style-type: none"> Year-to-date expenditures are at 16% due to the fact that the bulk of the funds are awarded to the subcontractors and not all demands have been submitted. A significant increase should be seen in the next couple of months.

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	<ul style="list-style-type: none"> • As we get closer to September, the EOC will have a better idea of what unspent funds may need to be reallocated to continue supporting community partners such as Project Homeless Connect. • Bay Area Community Resources (BACR) has not fully expended their funding in the last two years. Staff is monitoring closely and will work with BACR to see how BACR can fully expend their 2017 funding by possibly increasing the numbers they serve. • Discretionary contract 16F-5525 demands are coming in from subcontractors. Staff will communicate with subcontractors about providing pictures of the purchases made with the Community Services Block Grant (CSBG) discretionary dollars to the EOC. <p>-A motion to extend the meeting by five minutes was made by Benavente and second my Zeimer.</p> <p>The motion passed with EOC members voting as follows: Ayes: Benavente, Zepeda, Morales, Amin, Zeimer, Kaushal, Killings, Sewell Nays: None Abstentions: Absent: Houston, Almeida, Sewell, Miguel <u>EOC Members:</u></p> <ul style="list-style-type: none"> • Brown shared that City of Richmond will be having its Juneteenth Festival on Saturday, June 17th at the Nicholl Park in Richmond. Largest Juneteenth Festival in the Bay Area. • Kaushal shared that City of Concord will celebrate its Sesquicentennial (150th) Anniversary next year. The public has an opportunity to purchase a custom-engraved brick that will be built into a patio surrounding the Don Salvio Pacheco's statue in Todos Santos Plaza. Contact City of Concord or Kaushal for more questions. • Sewell informed the group that all of the Policy Council handouts received during the PC meetings are given to CSB Staff, Tupou, to save in a binder in case anyone is interested. Rand stated that all handouts can be found online as well.
Next Steps	<ul style="list-style-type: none"> • Staff will circulate the Save the ACA Flyers to the group • Staff will circulate the press release for Lunch Library 2017 flyers to the group • Community Assessment PowerPoint will be shared with the group • Staff will send out email for the next program services/outreach subcommittee meeting.
Evaluate the Meeting	<ul style="list-style-type: none"> • None