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Agenda

Group/Meeting Name: EOC Fiscal Subcommittee Meeting

Date: 10/3/2017 **Time: From:** 12:00 p.m. **To** 1:00 p.m.

Location: 1470 Civic Ct. Suite 200, Conf. Room 207, Concord

Purpose: Review CSBG Budgets and Reports

By the end of this meeting, we will have:

An understanding of the desired outcomes and ground rules so that meeting participants accomplish meeting objectives in a timely and efficient manner.
Receive any public comments so that the public has an opportunity to provide input and we are knowledgeable of the community's concerns and/or interests for potential inclusion on future agenda.
Discuss unfinished business so that the members are aware and informed.
Presentation of the 2017 CSBG Monthly Expenditures Report for August so that EOC Fiscal subcommittee members have an understanding of the CSBG expenditures and can present the report at the next EOC Business Meeting.
Presentation and discussion on the 2017 Contract 17F-2007 budget modification timeline so that the members are informed.
Discussion and review of the 2017 wish lists from subcontractors so that the members are informed.
Identification of next steps necessary to move the process forward.
Evaluation of the meeting.

Agenda			
What	How	Who	Time
➤ Review Desired Outcomes & Meeting Rules	Present Clarify Check for Understanding	Volunteer	2 Minute
➤ Public Comment	Present	Members of the Public	3 Minutes
➤ Unfinished business	Present Clarify Check for Understanding	Group	5 Minutes
➤ 2017 CSBG August expenditure report	Present Clarify	CSB Staff	15 Minutes

➤ 2017 Contract #17F-2007 budget modification timeline	Present Clarify Check for Understanding	CSB Staff Group	10 Minutes
➤ 2017 Wish list for unspent funds	Present Clarify Check for Understanding	CSB Staff	20 Minutes
➤ Next Steps	Present	Group	3 Minutes
➤ Meeting Evaluation	+/ Δ	Group	2 Minutes