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Agenda

Group/Meeting Name: EOC Fiscal Subcommittee Meeting

Date: 7/11/2017 **Time: From:** 12:00 p.m. **To** 1:00 p.m.

Location: 1470 Civic Ct. Suite 200, Conf. Room 221, Concord

Purpose: Review CSBG Budgets and Reports

By the end of this meeting, we will have:

An understanding of the desired outcomes and ground rules so that meeting participants accomplish meeting objectives in a timely and efficient manner.
Receive any public comments so that the public has an opportunity to provide input and we are knowledgeable of the community's concerns and/or interests for potential inclusion on future agenda.
Discuss unfinished business so that the members are aware and informed.
Presentation of the 2017 CSBG Monthly Expenditures Report for May so that EOC Fiscal subcommittee members have an understanding of the CSBG expenditures and can present the report at the next EOC Business Meeting.
Presentation of the 16F-5525 Discretionary Contract Expenditure Final Report so that the EOC fiscal subcommittee members have an understanding of the CSBG expenditure.
Update on Bay Area Community Resource's expenditures for 2017 CSBG contract 38-363-4 so that the members are informed.
Discussion on the Mandatory CSBG Annual Report Modules 2-4 training on July 11-12 th so that members are informed.
Identification of next steps necessary to move the process forward.
Evaluation of the meeting.

Agenda			
What	How	Who	Time
➤ Review Desired Outcomes & Meeting Rules	Present Clarify Check for Understanding	Volunteer	2 Minute
➤ Public Comment	Present	Members of the Public	3 Minutes
➤ Unfinished business	Present Clarify Check for Understanding	Group	5 Minutes
➤ 2017 CSBG May expenditure report	Present Clarify	CSB Staff	15 Minutes

➤ 16F-5525 Discretionary Fund final expenditure report	Present Clarify	CSB Staff	5 Minutes
➤ Update on BACR demands	Present Clarify Check for Understanding	Group	15 Minutes
➤ CSBG Mandatory Modules 2-4 training	Present Clarify Check for Understanding	Staff	10 Minutes
➤ Next Steps	Present	Group	3 Minutes
➤ Meeting Evaluation	+/ Δ	Group	2 Minutes