

If you wish to call in please see the instructions below:

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Agenda

Group/Meeting Name: EOC Program Services/ Outreach Subcommittee Meeting

Date: 8/03/17 **Time: From:** 6: 00 p.m. **To** 7:00 p.m.

Location: 1470 Civic Ct. Suite 200 Concord, Conference room 221

Purpose: Discuss and Review Packet for upcoming Site Monitoring visits.

By the end of this meeting, we will have:

An understanding of the desired outcomes and ground rules so that meeting participants accomplish meeting objectives in a timely and efficient manner.
Receive any public comments so that the public has an opportunity to provide input and we are knowledgeable of the community's concerns and/or interests for potential inclusion on future agenda.
Review the Site Monitoring Visit packet so that EOC members understand the process, their roles and responsibilities, and the timeline for competition.
Establish the next meeting for Program Services/ Outreach Subcommittee to meet so that CSB staff can plan accordingly.
Identification of next steps necessary to move the process forward.
Evaluation of the meeting.

Agenda			
What	How	Who	Time
➤ Review Desired Outcomes & Meeting Rules	Present Clarify Check for Understanding	Volunteer	2 Minutes
➤ Public Comment	Present	Members of the Public	3 Minutes
➤ Review Site Monitoring Packet	Present Clarify	CSB Staff	45 Minutes
➤ Establish the next meeting for Program Services	Present Check for Understanding Approve	Group	3 Minutes
➤ Next Steps	Present	CSB Staff	5 Minutes
➤ Meeting Evaluation	+/\u0394	Group	2 Minutes