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Agenda

Group/Meeting Name: Economic Opportunity Council (EOC) Executive Committee Meeting

Date: 7/6/2017 **Time: From:** 12:00 p.m. **To** 1:00 p.m.

Location: 1470 Civic Ct. Suite 200, Conference Room 221, Concord

Purpose: To set the Agenda for the next EOC Business Meeting

By the end of this meeting, we will have:

An understanding of the desired outcomes and ground rules so that meeting participants accomplish meeting objectives in a timely and efficient manner.
Receive any public comments so that the public has an opportunity to provide input and we are knowledgeable of the community's concerns and/or interests for potential inclusion on future agenda.
Discuss unfinished business so that the members are aware and informed.
Review and approve as official record the draft June 1, 2017 EOC Executive Committee Meeting minutes.
Review and approve the draft June 8, 2017 EOC Business Meeting minutes to distribute to the EOC.
Review and approve the draft July 13, 2017 Business Meeting agenda to distribute to the EOC members.
Update on the 2017 Community Action Convention on August 29-September 1 st so that the executive committee is aware and can begin discussing logistics.
Discuss the Joint Training so that the Executive committee is informed.
List next steps so that everyone is aware of their assigned tasks and will be prepared to report the status during the next meeting.
Evaluation of the meeting.

Agenda			
What	How	Who	Time
➤ Review Desired Outcomes & Meeting Rules	Present Clarify Check for Understanding	Volunteer	5 Minutes

➤ Public Comment	Present	Members of the Public	3 Minutes
➤ Unfinished Business	Present Clarify Check for Understanding	Group	5 Minutes
Action: ➤ Review and approve the draft June 1, 2017 Executive Committee Meeting minutes	Present Draft Clarify Check for Understanding Check for Approval	Renee Zeimer	10 Minutes
Action: ➤ Review and approve the draft June 8, 2017 Business Meeting minutes	Present Draft Clarify Check for Understanding Check for Approval	Renee Zeimer	10 Minutes
Action: ➤ Review and approve the draft July 13, 2017 EOC Business Meeting agenda	Present Draft Check for Agreement Approval for inclusion in packet	Group	10 Minutes
➤ 2017 Community Action Convention Information -8/28-9/1	Present Clarify	Group	5 Minutes
➤ 2017 Joint Training	Present Clarify	Group	5 Minutes
➤ Next Steps	Present Clarify Check for Understanding	CSB Staff	5 Minutes
➤ Meeting Evaluation	+/\u0394	Group	2 Minutes