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Agenda

Group/Meeting Name: EOC Fiscal Subcommittee Meeting

Date: 5/1/2017 **Time: From:** 10:00 a.m. **To** 11:00 a.m.

Location: 1470 Civic Ct. Suite 200, Conf. Room 207, Concord

Purpose: Review CSBG Budgets and Reports

By the end of this meeting, we will have:

An understanding of the desired outcomes and ground rules so that meeting participants accomplish meeting objectives in a timely and efficient manner.
Receive any public comments so that the public has an opportunity to provide input and we are knowledgeable of the community's concerns and/or interests for potential inclusion on future agenda.
Discuss unfinished business so that the members are aware and informed.
Presentation of the 2016 and 2017 CSBG Monthly Expenditures Report for March 2017 so that EOC Fiscal subcommittee members have an understanding of CSBG expenditures and can present the report at the next EOC Business Meeting.
Discussion and recommendation for allocation of unspent 2016 subcontractor funds.
Update on the 16F-5525 discretionary funds amended contracts so that members are informed.
Identification of next steps necessary to move the process forward so that CSB staff can plan accordingly.
Evaluation of the meeting.

Agenda			
What	How	Who	Time
➤ Review Desired Outcomes & Meeting Rules	Present Clarify Check for Understanding	Volunteer	2 Minute
➤ Public Comment	Present	Members of the Public	3 Minutes
➤ Unfinished business	Present Clarify Check for Understanding	Group	5 Minutes
➤ 2016 and 2017 CSBG March expenditure report	Present Clarify	CSB Staff	15Minutes
➤ Unspent 2016 subcontractor funds	Present Clarify Check for Understanding	Group	20 Minutes
➤ 16F-5525 Discretionary amended contracts	Present Clarify	CSB Staff	10 Minutes

	Check for Understanding		
➤ Next Steps	Present	Group	3 Minutes
➤ Meeting Evaluation	+/ Δ	Group	2 Minutes