

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by Community Services Bureau to a majority of members of the Head Start Policy Council less than 72 hours prior to that meeting are available for public inspection at: 3068 Grant St. Bldg. 8, Concord, CA 94520 during normal business hours. (Gov. Code, section 54957.5(b) (2)).

Agenda

Group/Meeting Name: CSB Policy Council Meeting	
Date: March 15, 2017	Time: 6:00-8:00 PM
Location: 500 Ellinwood Way, Pleasant Hill, CA	
Meeting Leader: Sheila Frazier	
Purpose: Conduct Regular Monthly Meeting	

The Community Services Bureau of Contra Costa County will provide reasonable accommodations for persons with disabilities planning to participate in Policy Council meetings or subcommittee meetings. Please contact Imelda Prieto-Martinez at least 48 hours before the meeting at (925) 646-5595.

Desired Outcome: By the end of this meeting, we will have:

Agreement on desired outcomes and ground rules so that our meeting is productive

Parent Recognition of Staff Excellence Award presentation to increase employee morale.

An ice breaker to open communication and build connection among Policy Council members.

An understanding of the monthly updates and approvals to ensure ongoing communication and necessary actions take place for seamless program operation.

An understanding of Trauma, grief and loss; and how to foster security in the lives of young children.

An understanding of subcommittee updates so that representatives are informed of subcommittee discussions and outcomes.

An approval of the 2017-18 Early Head Start-Child Care Partnership Year 2 Continuation Grant.

An understanding of Site Reports so that we may celebrate our children, families, and staff's co-partnering efforts to build partnerships and community.

Heard announcements so that we may be informed of Bureau news and/or available community resources.

A Meeting Evaluation so that we may review our strengths and make any improvements as needed.

Agenda			
What (Content)	How (Process)	Who	Time (Minutes)
Review Desired Outcomes	Present Clarify Check for understanding	Veronica Gutierrez	2 Minute
Meeting Ground Rules	Present Clarify Check for understanding	Emma Duran	1 Minute

Public Comment	Present	Public	1 Minute
Correspondence	Present Clarify	Roxanne Ross Flowers	1 Minute
Parent Recognition of Staff Excellence Award recognition	Present Clarify	Sheila Frazier	5 Minutes
Ice Breaker	Present Clarify Check for understanding	Sheila Frazier	7 Minutes
Administrative Reports: <ul style="list-style-type: none"> CSB Director Division Manager Fiscal 	Present Clarify Check for understanding	Camilla Rand Katharine Mason Haydee Ilan	25 Minutes
Presentation: <ul style="list-style-type: none"> The Impact of Loss and Trauma on Young Children 	Present Clarify Check for understanding	Magda Bedros	30 Minutes
Report <ul style="list-style-type: none"> Subcommittee Updates 	Present Clarify Check for understanding	Subcommittee Leads	5 Minutes
Action: <ul style="list-style-type: none"> Consider Approval of the 2017-18 Early Head Start-Child Care Partnership Year 2 Continuation Grant 	Present Clarify Check for understanding Check for Agreement	Carolyn Nguyen	5 Minutes
Action: <ul style="list-style-type: none"> Consider approval of New Hires 	Present Clarify Check for understanding Check for Agreement	Reni Radeva	10 Minutes
Action: <ul style="list-style-type: none"> Consider Approval of February 15, 2017, Policy Council Minutes 	Present Clarify Check for understanding Check for Agreement	Roxanne Ross Flowers	5 Minutes
Site Reports	Present Clarify Check for Understanding	Site Representatives	10 Minutes
Announcements	Present Clarify Check for Understanding	Ana Araujo	5 Minutes
Meeting Evaluation	Plus/Delta	Volunteer	1 Minute