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# Agenda

**Group/Meeting Name:** Economic Opportunity Council (EOC) Executive Committee Meeting

**Date:** 3/1/2017 **Time: From:** 6:00 p.m. **To** 7:30 p.m.

**Location:** 1470 Civic Ct. Suite 200, Conference Room 221, Concord

**Purpose:** To set the Agenda for the next EOC Business Meeting

**By the end of this meeting, we will have:**

An understanding of the desired outcomes and ground rules so that meeting participants accomplish meeting objectives in a timely and efficient manner.
Receive any public comments so that the public has an opportunity to provide input and we are knowledgeable of the community's concerns and/or interests for potential inclusion on future agenda.
Approval of prospective EOC candidate(s) so that the EOC can make recommendation to the Board of Supervisors.
Review and approve as official record the draft February 2, 2017 EOC Executive Committee Meeting minutes.
Review and approve the draft March 9, 2017 Business Meeting agenda to distribute to the EOC members.
Review and Approve the 2017 CalCAPA Annual Conference and EOC participation.
List next steps so that everyone is aware of their assigned tasks and will be prepared to report the status during the next meeting.
Evaluation of the meeting.

<b>Agenda</b>			
<b>What</b>	<b>How</b>	<b>Who</b>	<b>Time</b>
➤ Review Desired Outcomes & Meeting Rules	Present Clarify Check for Understanding	Volunteer	5 Minutes
➤ Public Comment	Present	Members of the Public	3 Minutes
Action: ➤ Consider approval of	Present Clarify	Group	35 Minutes

prospective EOC candidate(s)	Check for Understanding Check for Approval		
Action: ➤ Review and approve the draft February 2, 2017 Executive Committee Meeting minutes	Present Draft Clarify Check for Understanding Check for Approval	Ajit Kaushal	10 Minutes
Action: ➤ Review and approve the draft March 9, 2017 EOC Business Meeting agenda ➤	Present Draft Check for Agreement Approval for inclusion in packet	Group	15 Minutes
Action: ➤ 2017 CalCAPA Annual Conference	Present	Group	15 Minutes
➤ Next Steps	Present Clarify Check for Understanding	CSB Staff	5 Minutes
➤ Meeting Evaluation	+/ $\Delta$	Group	2 Minutes