If you wish to call in please see the instructions below:

* Dial 1-888-278-0254
* You will be asked to enter your access code: 8934051
* Once the access code is entered you will join the meeting

Agenda

|  |  |
| --- | --- |
| **Group/Meeting Name**: | EOC Fiscal Subcommittee Meeting |
| **Date**: | 2/7/2017 | **Time**: **From**: | 12:00 p.m. | **To** | 1:00 p.m. |
| **Location**: | 1470 Civic Ct. Suite 200, Conf. Room 207, Concord  |
| **Purpose**: | Review CSBG Budgets and Reports |

**By the end of this meeting, we will have:**

|  |
| --- |
| An understanding of the desired outcomes and ground rules so that meeting participants accomplish meeting objectives in a timely and efficient manner. |
| Receive any public comments so that the public has an opportunity to provide input and we are knowledgeable of the community’s concerns and/or interests for potential inclusion on future agenda. |
| Presentation of the 2016 CSBG Monthly Expenditures Report for December 2016 so that EOC Fiscal subcommittee members have an understanding of CSBG expenditures and can present the report at the next EOC Business Meeting. |
| Presentation of the 16F-5525 Discretionary Contract Expenditure Report for December 2016 so that the EOC fiscal subcommittee members have an understanding of the CSBG expenditure.  |
| Identification of next steps necessary to move the process forward so that CSB staff can plan accordingly.  |
| Evaluation of the meeting. |

|  |
| --- |
| **Agenda** |
| **What** | **How** | **Who** | **Time** |
| * Review Desired Outcomes & Meeting Rules
 | PresentClarifyCheck for Understanding | Volunteer | 2 Minute |
| * Public Comment
 | Present  | Members of the Public | 3 Minutes |
| * 2016 CSBG December expenditure report
 | Present Clarify | CSB Staff | 30 Minutes  |
| * 16F-5525 Discretionary Fund December expenditure report
 | PresentClarifyCheck for Understanding | CSB Staff | 20 Minutes |
| * Next Steps
 | Present | Group | 3 Minutes |
| * Meeting Evaluation
 | +/Δ | Group | 2 Minutes |