

# Agenda

**Group/Meeting Name:** Economic Opportunity Council (EOC) Business Meeting

**Date:** 11/10/2016 **Time: From:** 6:00 PM **To** 8:00 PM

**Location:** 1470 Civic Ct. Suite 200, Concord 207

**Meeting Leader:** Ajit Kaushal, Chair

**Purpose:** To Conduct EOC Monthly Meeting

*The Economic Opportunity Council will provide reasonable accommodations for persons with disabilities planning to participate in EOC meetings. Please contact EOC Staff at least 24 hours before the meeting at (925) 681-6311.*

**Desired Outcome: By the end of this meeting, we will have:**

Understand the desired outcomes and ground rules for this meeting so that we accomplish our meeting objectives in a timely and efficient manner.
Receive any public comments so that the public has an opportunity to provide input and we are knowledgeable of the community's concerns and/or interests for potential inclusion on future agenda.
Review and approve as official record the draft October 13, 2016 Business Meeting minutes so that we can include them for official record.
Request for Information (RFI) Session Tuesday, November 8 <sup>th</sup> update so that the members are informed.
Discussion on the Strategic Plan and an agreement on team leaders for each of the three priority areas to move forward in the next phase of the process.
Receive EOC Chair, Administrative and EOC member's reports so that we are informed of activities and have identified appropriate next steps.
Status of the EOC Subcommittees so that the EOC members are aware of any potential agenda items.
List next steps so that everyone is aware of their assigned tasks and review the Planning Calendar so the members will be prepared to report the status during the next general meeting
Evaluate the meeting.

<b>Agenda</b>			
<b>What</b>	<b>How</b>	<b>Who</b>	<b>Time</b>
1. Review Desired Outcomes & Ground Rules	Present Clarify Check for Understanding	Chair	3 Minutes
2. Public Comment	Present	Members of the Public	2 Minutes
<b>Action:</b> 3. Review and approval of the draft October 13, 2016 Business Meeting minutes	Present Draft Check for Agreement	Secretary	5 Minutes
4. Update on Request for Information session	Present	Staff	10 Minutes

<b>Agenda</b>			
<b>What</b>	<b>How</b>	<b>Who</b>	<b>Time</b>
5. 2 <sup>nd</sup> phase of the Strategic Plan	Present Clarify Check for Understanding	Group	30 Minutes
<b>Reports:</b> 6. <ul style="list-style-type: none"> <li>• EOC Chair <ul style="list-style-type: none"> <li>○ Joint Training debrief</li> </ul> </li> <li>• Fiscal-Actual</li> <li>• CSB Staff <ul style="list-style-type: none"> <li>○ CSD Onsite Monitoring update</li> </ul> </li> <li>• EOC Members <ul style="list-style-type: none"> <li>○ Policy Council updates</li> </ul> </li> </ul>	Present	Group	5 Minutes 15 Minutes 15 Minutes 15 Minutes
7. Status of the EOC Subcommittees <ul style="list-style-type: none"> <li>• Fiscal (See above)</li> <li>• Governance (JPA Update)</li> <li>• Outreach</li> <li>• Program Services</li> </ul>	Present Clarify Check for Understanding	Chairs CSB Staff	0 Minutes 5 Minutes 0 Minutes 10 Minutes
8. Next steps	Present Clarify Check for Understanding	Group	3 Minutes
9. Evaluate the Meeting	Plus/Delta	Group	2 Minutes