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Agenda

Group/Meeting Name: EOC Program Services Subcommittee Meeting

Date: 10/18/2016 **Time: From:** 6:00 PM **To** 7:00 PM

Location: 1470 Civic Ct. Suite 200, Conf. Room 221, Concord

Purpose: To review and discuss Program Services Tasks

By the end of this meeting, we will have:

An understanding of the desired outcomes and ground rules so that meeting participants accomplish meeting objectives in a timely and efficient manner.
Receive any public comments so that the public has an opportunity to provide input and we are knowledgeable of the community's concerns and/or interests for potential inclusion on future agenda.
Review Site Monitoring Evaluation forms and a decision on amending contracts with subcontractor or proceeding with a Request for Information (RFI) so that staff can move forward accordingly.
Establish a date for November's Program Services Subcommittee meeting so that staff can plan accordingly.
Identification of next steps necessary to move the process forward.
Evaluation of the meeting.

Agenda			
What	How	Who	Time
➤ Review Desired Outcomes & Meeting Rules	Present Clarify Check for Understanding	Volunteer	2 Minute
➤ Public Comment	Present	Members of the Public	2 Minutes
➤ Site Monitoring Evaluation forms	Present Clarify	Group	50 Minutes
➤ November Program Services Meeting	Present	Group	2 Minutes
➤ Next Steps	Present	Group	2 Minutes
➤ Meeting Evaluation	+/ Δ	Group	2 Minutes