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Agenda

Group/Meeting Name: EOC Joint Fiscal and Program Services Subcommittee Meeting

Date: 09/06/2016 **Time: From:** 12:00 p.m. **To** 1:00 p.m.

Location: 1470 Civic Ct. Suite 200, Conf. Room 221, Concord

Purpose: Review CSBG Expenditure Budgets and Reports

By the end of this meeting, we will have:

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| An understanding of the desired outcomes and ground rules so that meeting participants accomplish meeting objectives in a timely and efficient manner. |
| Receive any public comments so that the public has an opportunity to provide input and we are knowledgeable of the community's concerns and/or interests for potential inclusion on future agenda. |
| Presentation of the 2016 CSBG Monthly Expenditures Report for July 2016 so that EOC Fiscal subcommittee members have an understanding of CSBG expenditures and can present the report at the next EOC Business Meeting. |
| Discussion and agreement on the increase in CSBG Contract 16F-5525-Discretionary funds so that the final recommendation is presented to the EOC at the September Business meeting. |
| Establish a date for October's Fiscal Subcommittee Meeting so that staff can plan accordingly. |
| Identification of next steps necessary to move the process forward so that CSB staff can plan accordingly. |
| Evaluation of the meeting. |

| Agenda | | | |
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| What | How | Who | Time |
| ➤ Review Desired Outcomes & Meeting Rules | Present Clarify Check for Understanding | Volunteer | 2 Minute |
| ➤ Public Comment | Present | Members of the Public | 3 Minutes |
| ➤ 2016 CSBG July expenditure report | Present Clarify Check for Understanding | CSB Staff | 30 Minutes |
| ➤ CSBG Contract 16F-5525- Discretionary fund Increase | Present Clarify Check for Understanding | CSB Staff | 15 Minutes |
| ➤ October Fiscal Meeting | Present | Group | 5 Minutes |
| ➤ Next Steps | Present | Group | 3 Minutes |

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| ➤ Meeting Evaluation | +/ Δ | Group | 2 Minutes |
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