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Agenda

Group/Meeting Name: Economic Opportunity Council (EOC) Executive Committee Meeting

Date: 07/07/2016 **Time: From:** 7:00 p.m. **To** 8:00 p.m.

Location: 1470 Civic Ct. Suite 200, Conference Room 221, Concord

Purpose: To set the Agenda for the next EOC Business Meeting

By the end of this meeting, we will have:

An understanding of the desired outcomes and ground rules so that meeting participants accomplish meeting objectives in a timely and efficient manner.
Receive any public comments so that the public has an opportunity to provide input and we are knowledgeable of the community's concerns and/or interests for potential inclusion on future agenda.
Review and approve as official record the draft June 2, 2016 EOC Executive Committee Minutes.
Review and approve the draft May 19, 2016, June 9, 2016 EOC Business Meeting minutes and the draft July 14, 2016 Business Meeting agenda to distribute to the EOC members.
Review the current EOC roster so that the Executive committee is aware of vacancies.
Discussion on assigning Juan Pablo Benavente a seat on the EOC.
List next steps so that everyone is aware of their assigned tasks and will be prepared to report the status during the next meeting.
Evaluation of the meeting.

Agenda			
What	How	Who	Time
➤ Review Desired Outcomes & Meeting Rules	Present Clarify Check for Understanding	Volunteer	5 Minutes
➤ Public Comment	Present	Members of the Public	3 Minutes
Action: ➤ Review and approve the draft June 2, 2016 Executive Committee	Present Draft Clarify Check for Understanding	Ajit Kaushal	10 Minutes

Meeting minutes	Check for Approval		
Action: ➤ Review and approve the draft May 19, 2016, June 9, 2016 Business Meeting minutes and the draft July 14, 2016 EOC Business Meeting agenda	Present Draft Check for Agreement Approval for inclusion in packet	Renee Zeimer	20 Minutes
➤ Juan Pablo Benavente	Present Clarify	Group	10 Minutes
➤ Member Roster	Present Clarify	CSB Staff	5 Minutes
➤ Next Steps	Present Clarify Check for Understanding	CSB Staff	5 Minutes
➤ Meeting Evaluation	+/ Δ	Group	2 Minutes