

**Family and Children's Trust Committee, Minutes of Meeting
November 7, 2016**

Members Present: Joe De Luca, Karin Kauzer, Olga Jones, Mary Flott, Deborah McGrath, Marianne Gagen, Gene Price, Julia Miner. Lisa Johnson arrived at 9:50.

Members Absent: Alicia Coleman-Clark, Carol Carillo, Nora Foster.

Staff Present: Juliana Mondragon. Elaine Burres

Guest: Jill Ray, representative from Candace Andersen's office.

Call to Order The meeting was called to order at 9:40.

Acceptance of minutes of September 12, 2016: Gene moved, and Olga seconded the acceptance of the minutes as corrected. Motion passed. Yea: Joe De Luca, Karin Kauzer, Mary Flott, Julia Miner, Deborah McGrath, Marianne Gagen, Gene Price
Nay:0; Absent: Lisa Johnson, Alicia Coleman-Clark. Nora Foster, Carol Carillo.

Financial Update

Juliana presented the documents that show the categories where our funds come from. Joe pointed out that there are several agencies that we have funded for several years. That raised the issue of should we offer a sustained grant for certain recurring programs. Joe suggested that we get through this cycle and reassess for the next cycle as to how we go forward.

Membership and Co-Chair Discussion

Joe will contact Ruth Fernandez to follow up asking someone to represent the Planning Council. Mental Health and District 1 are still empty seats. Marianne reported that she had contacted Joan Carpenter from Supervisor Gioia's office, but has heard nothing back. Jill reported that she had attended a Mental Health Council meeting and they are discussing the selection of a representative.

Marianne nominated Mary Flott for Co-Chair, Gene seconded, it passed unanimously: Joe De Luca, Karin Kauzer, Mary Flott, Julia Miner, Deborah McGrath, Marianne Gagen, Gene Price, Lisa Johnson; Nay:0; Absent: Alicia Coleman-Clark. Nora Foster, Carol Carillo.

Needs Assessment surveys

Karin moved and Deborah seconded the motion to approve the surveys and their distribution. It passes unanimously: Joe De Luca, Karin Kauzer, Mary Flott, Julia Miner, Deborah McGrath, Marianne Gagen, Gene Price Lisa Johnson; Nay:0; Absent: Alicia Coleman-Clark. Nora Foster, Carol Carillo. The links and attachments will be sent out November 14. The deadline for returning the info is December 14. Juliana will pick up hard copies if necessary 12/14-16. December 5 we will begin work on the RFP. From December 19 to the 21 will be data entry. Priorities will be determined on January 9 and RFP will be finalized on February 6. BOS will approve RFP on February 7.

The Bidders' Conference will be the week of February 27. Proposals will be due March 24. April 18 will be the Evaluation meeting, 9:30. Recommendations go to the BOS, May 17.

Discussion/Announcement/Public Comment: None.

Adjourn: Meeting was adjourned at 11:03.

Next meeting: **December 5!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!**