

**Family and Children's Trust Committee
January 12, 2015
Minutes of Meeting**

Members Present

Marianne Gagen, Belinda Lucey, Karin Kauzer, Joe DeLuca, Alicia Coleman-Clark, Olga Jones, Ruth Fernandez. (Debra Vinson, via conference call), Lisa Johnson. Carol Carillo.

Members Absent:

Deborah McGrath, Mary Kay Miller, Simone Gikanga.

Staff Present: Elaine Burren, and Juliana Carson, co chairs of this meeting.

Guest: Ramiro Ibarra, from *One Day at a Time*, in Brentwood.

Call to order:

There was no call to order as there was no quorum.

Ramiro Ibarra introduced himself and his program. The rest of the committee introduced themselves.

Acceptance of Minutes

No vote due to lack of a quorum.

Review Needs Assessment Status, Web-based Professional Survey, Parent/Community Survey, & Data Requirements

Approximately 36 parent, 45 provider, and 4 Spanish parent surveys have currently been received. There were difficulties getting the lists of people to send the surveys to. Although the deadline was last Friday, January 9, surveys are continuing to be received throughout the county. Paper surveys are a problem since they need to be manually inputted into the Survey Monkey system. It is now critical that Lisa receive the surveys no later than this coming Friday, January 16.

It is also critical that the list update be the responsibility of staff.

Status Update on Survey Analyses

No analysis since all of the surveys have not yet been turned in.

Website/Data/Publicity Sub-Committee Discussion

Karin, Joe, Simone, Lisa, Ruth, and Mary Kay are on the sub-committee. It is necessary to identify funding and development resources to do the website. The Ann Adler funds are a possibility for funding the website. Once that has been determined, Marissa Berger, a contractor for the County to do the actual work, will be invited to the next subcommittee meeting.

Discussion

The next meeting agenda will include the strategies to be included in the RFP to be approved by the Board of Supervisors.

Announcements/Public Comment

None.

NEXT MEETING:

February 2, 2015, 9:30-11:30 PM, 40 Douglas Drive, Room 101/102