

**Family and Children's Trust Committee, Minutes of Meeting
September 11, 2017**

Members Present: Olga Jones, Marianne Gagen, Julia Miner, Cherise Khaund, Mary Flott, Carol Carillo, Joe DeLuca, Karin Kauzer. Lisa Johnson arrived at 10:55.

Members Absent: Alicia Coleman-Clark, Nora Foster, Deborah McGrath.

Guest: Juliana Mondragon, Rafael Mondragon, Amrita Kaur

Staff Present: Cheryl Leonor, Elaine Burres

Call to Order The meeting was called to order at 9:45.

Acceptance of minutes of May 1 2017: Olga moved, and Mary seconded acceptance of the May 1 minutes. Motion passed unanimously. Yea: Joe De Luca, Julia Miner, Marianne Gagen, Olga Jones, Karin Kauzer, Cherise Khaund, Mary Flott, Nay:0; Absent: Alicia Coleman-Clark, Lisa Johnson, Nora Foster, Deborah McGrath,

FACT Membership Update, Organization and Action Items: Renewals are being processed.

We have 3 openings. We will try to recruit candidates to apply. We will put an ad in the Times for all three of the empty seats.

FACT grant fiscal status Update: Fiscal situation has not changed. All contracts have gone out, and some are coming in slowly. There was a delay in Crossroads but it is in the process of approval.

Joe asked that Elaine send out a list of the current contracts with funding amount so that we can sign up to do site visits.

Education and Information: Mary has asked Cristine Hickey with Child Abuse Prevention Council to speak to us in October about mandated suspected child abuse reporting by anyone who works with children to local child protective services or police.

We brainstormed ideas for asking our contractors to come to a meeting to report on the overall work of their agency.

Site Visits: We need to review our purpose in doing site visits. Our evaluation tool works well. Lisa will walk us through site visit procedures.

Innovation Grants We have held money back in order to fund innovative programs. Education and capacity building are our top priorities

Needs Assessment: We are not getting a broad enough response for our needs assessment document. We should engage a public health graduate school to help us design a document. We should use social media, texting, etc. Joe will investigate help.

Donor Database: Joe reviewed past efforts to thank our donors and expand the database. We will continue these efforts and contact the supervisors to ask them to thank their constituents who have donated to FACT. Joe will get the lists out to the supervisors.

Discussion/Announcement/Public Comment: None.

Adjourn: Meeting adjourned at 11:20.

Next meeting: Oct 2, 2017 !!!!!!!