

**Family and Children's Trust Committee, Minutes of Meeting  
March 6, 2016**

**Members Present:** Olga Jones, Carol Carillo, Mary Flott, Marianne Gagen, Julia Miner, Deborah McGrath, Karin Kauzer, Gene Price. Lisa Johnson arrived at 10:10.

**Members Absent:** Joe DeLuca, Alicia Coleman-Clark, Nora Foster.

**Staff Present:** Juliana Mondragon. Elaine Burres

**Call to Order** The meeting was called to order at 9:50.

**Acceptance of minutes of February 6, 2016:** Gene Price moved, and Karin Kauzer seconded acceptance of the minutes. Motion passed unanimously: Yea: Mary Flott, Julia Miner, Marianne Gagen, Olga Jones, Deborah McGrath, Gene Price, Karin Kauzer. Nay:0. Absent: Joe Deluca, Lisa Johnson, Nora Foster, Alicia Coleman Clark.

**Informational Items**

**Fiscal status:** No change since last meeting.

**Committee Appointments:** Olga has written a letter for the Committee to send to all of the Supervisors, requesting appointments to fill the empty seats.

**RFP Status:** It has been approved by the BOS.

**Calendar Review.** 20 agencies attended the Bidders' Conference. Proposals are due March 24. The Committee will receive them at our April 3 meeting. April 18 9:30 AM is the review and evaluation session. Scores are due April 14. We will invite Marcie Williamson from CFS to give us an overview for the April 3 meeting.

**RFP Review Training :** Juliana gave a brief overview of the RFP process and scoring. Lisa continued the discussion: Read the RFP first, then use the scoring sheet for each proposal. At the end of your review, reread all of the scores. The scoring sheet was reviewed in detail.

**FACT Committee Discussion & Action Items**

- **Funds Development.** No new information
- **Donor Database/Reporting System:** No new information.
- **Committee Education Requests:** Kathy Marsh cannot come on Monday mornings. We will ask Marcie Williamson to come next month.
- **Discussion/Announcement/Public Comment:** Juliana is pregnant and due in July!!!! She is expecting a boy.

**Adjourn:** Meeting was adjourned at 10:45. **Next meeting:** April 3, 2017 !!!!!