

**Family and Children's Trust Committee, Minutes of Meeting  
February 6, 2016**

**Members Present:** Joe De Luca, Olga Jones, Carol Carillo, Mary Flott, Marianne Gagen, Julia Miner, Deborah McGrath, Alicia Coleman-Clark, Karin Kauzer, Gene Price. Nora Foster arrived at 9:50. Lisa Johnson arrived at 10:00.

**Members Absent:** 0

**Staff Present:** Juliana Mondragon. Elaine Burres

**Guest:** Teresa Anderson, from Courageous Women's Foundation.

**Call to Order** The meeting was called to order at 9:37.

**Acceptance of minutes of January 9, 2016:** Gene Price moved, and Olga Jones seconded acceptance of the minutes. Motion passed. Yea: Joe De Luca, Mary Flott, Julia Miner, Marianne Gagen, Olga Jones, Nora Foster, Deborah McGrath, Gene Price, Alicia Coleman Clark. Nay:0. Absent: Lisa Johnson, Nora Foster.

**Informational Items**

**Fiscal status:** Donations have totaled \$79, 651. We are on track for income and expenses.

**Committee Appointments:** Supervisor Gioia's office made inquiries, but no nomination.

**RFP Status:** It is on tomorrow's BOS agenda.

**Calendar Review:** RFP release is February 9. Bidders' Conference is March 1, 9-12:00. Proposals are due March 24. The Committee will receive them at our April 3 meeting. April 18 9:30 AM is the review and evaluation session. Scores are due April 14.

**FACT Committee Discussion & Action Items**

- **Funds Development**  
Since we are not a 501c(3), we are limited in soliciting from many foundations. Also we do not want to be in conflict with our contractors. Suggestions were to write letters in the newspapers, encourage the Supervisors to publicize our work and to thank their constituents who have donated, send out thank you letters to the donors, publicize stories of people who have been helped by the FACT money.
- **Donor Database/Reporting System:** Julia and Gene are working on this. We will send out thank you letters before April. Gene has inputted donor info into an Excel file according to the year that the donation was made. Gene moved and Julia seconded a motion to hire a temp when necessary to do paperwork as needed subject to approval of the Committee. It passed unanimously: Yea: Joe De Luca, Mary Flott, Julia Miner, Marianne Gagen, Olga Jones, Nora Foster, Deborah McGrath, Gene Price, Alicia Coleman Clark, Lisa Johnson, Nora Foster. Nay:0; Absent 0.
- **Committee Education Requests:** Joe asked us to think about whom we would like to invite to speak to the Committee. Suggestions were County contractors, Child welfare in CCC (Kathy Marsh),

**Discussion/Announcement/Public Comment:**

Teresa Anderson asked questions regarding our mission. Members responded.

**Adjourn:** Meeting was adjourned at 11:08. **Next meeting:** March 6, 2017 !!!!!