

FACT Meeting

March 6, 2017

9:30 a.m. – 11:30 a.m.

40 Douglas Drive, Martinez, CA
Conference Room 208



AGENDA

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| 9:30 – 9:35 | Call to Order |
| 9:35 – 9:40 | Review and Accept the Minutes (February 6, 2016) |
| 9:40 – 9:50 | Informational Items <ul style="list-style-type: none">• FACT fiscal status• Committee Appointments/Vacancies• RFP status• Calendar review |
| 9:50 - 10:35 | RFP Review Training |
| 10:35 – 10:45 | FACT Committee Discussion & Action Items <ul style="list-style-type: none">• Funds Development• Donor Database & Reporting• FACT Member Duties & Responsibilities• Committee Education Requests |
| 10:45 – 11:05 | FACT Workgroup Report Outs <ul style="list-style-type: none">• Funds Development• Donor Database & Reporting |
| 11:05 – 11:30 | Discussion/ Announcements/ Public Comment |
| 11:30 | Adjourn |

- Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the FACT Committee to a majority of the members of the committee less than **96 hours prior** to that meeting are available for public inspection at 40 Douglas Drive Martinez, CA 94553 during normal business hours.
- The FACT Committee will provide reasonable accommodations for persons with disabilities planning to participate in the FACT meetings who contact Juliana Mondragon at least **48 hours before** the meeting at 925.313.1696.