

FACT Meeting

December 5, 2016

9:30 a.m. – 11:30 a.m.

40 Douglas Drive, Martinez, CA

Conference Room 208



AGENDA

9:30 – 9:35	Call to Order
9:35 – 9:40	Review and Accept the Minutes (November 7, 2016)
9:40 – 10:00	Needs Assessment Surveys Update
10:00 - 10:45	RFP Review
10:45 – 11:25	FACT Review & Planning Session <ul style="list-style-type: none">• Overview, Goals• Membership• FACT Member Duties and Expectations• Outreach Strategies• Approach to Funds Development• Development of Donor Database/Reporting System
11:25 – 11:30	Discussion/ Announcements/ Public Comment
11:30	Adjourn

- Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the FACT Committee to a majority of the members of the committee less than **96 hours prior** to that meeting are available for public inspection at 40 Douglas Drive Martinez, CA 94553 during normal business hours.
- The FACT Committee will provide reasonable accommodations for persons with disabilities planning to participate in the FACT meetings who contact Juliana Mondragon at least **48 hours before** the meeting at 925.313.1696.