

FACT Meeting

November 3, 2014

9:30 a.m. – 1:30 p.m.

40 Douglas Drive, Martinez, CA

Conference Room 102



AGENDA

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| 9:30 – 9:45 | Call to Order <ol style="list-style-type: none">1. Introduction of Juliana Carson, FACT staff2. Introduction of Deborah McGrath, At-Large Seat 2 |
| 9:45 – 9:50 | Review and Accept the Minutes (September 8, 2014) |
| 9:50 – 9:55 | Update on the Renewal of Member Seats to the Committee |
| 9:55 – 10:00 | Review and Accept Conflict of Interest Forms |
| 10:00 – 11:00 | Develop final Professional and Community-Based Needs Assessment Forms |
| 11:00 – 11:40 | Discuss Distribution of Needs Assessment Forms to Programs, Agencies and Community-Based Organizations |
| 11:40 – 12:25 | Identify possible Data Analysts to develop the on-line professional survey, input data from the submitted community-based surveys, and analyze all information to develop RFP priorities |
| 12:25 – 12:35 | Authorize sub-committee meeting to continue work on the web-site/data/publicity issue |
| 12:35 – 12:40 | Discussion/ Announcements/ Public Comment |
| 12:40 | Adjourn |

- Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the FACT Committee to a majority of the members of the committee less than **96 hours prior** to that meeting are available for public inspection at 40 Douglas Drive Martinez, CA 94553 during normal business hours.
- The FACT Committee will provide reasonable accommodations for persons with disabilities planning to participate in the FACT meetings who contact Juliana Carson at least **48 hours before** the meeting at 925.313.1696.