

FACT Meeting

October 6, 2014

9:30 a.m. – 11:30 a.m.

40 Douglas Drive, Martinez, CA

Conference Room 101-102



AGENDA

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| 9:30 – 9:40 | Call to Order
1. Introduction of Juliana Carson, FACT staff |
| 9:40 – 9:45 | Review and Accept the Minutes (September 8, 2014) |
| 9:45 – 9:50 | Update on the Renewal of Member Seats to the Committee |
| 9:50 – 10:30 | Develop final Professional and Community-Based Needs Assessment Forms |
| 10:30 – 11:15 | Identify possible Data Analysts to develop the on-line professional survey, input data from the submitted community-based surveys, and analyze all information to develop RFP priorities |
| 11:15 – 11:25 | Authorize sub-committee meeting to continue work on the web-site/data/publicity issue |
| 11:25 – 11:30 | Discussion/ Announcements/ Public Comment |
| 11:30 | Adjourn |

- Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the FACT Committee to a majority of the members of the committee less than **96 hours prior** to that meeting are available for public inspection at 40 Douglas Drive Martinez, CA 94553 during normal business hours.
- The FACT Committee will provide reasonable accommodations for persons with disabilities planning to participate in the FACT meetings who contact Juliana Carson at least **48 hours before** the meeting at 925.313.1696.