

- If you wish to call in please see the instructions below:
- Dial 1-888-278-0254
 - You will be asked to enter your access code: 8934051
 - Once the access code is entered you will join the meeting

Agenda

Group/Meeting Name: EOC Fiscal Subcommittee Meeting

Date: 09/29/2016 **Time: From:** 12:00 p.m. **To** 1:00 p.m.

Location: 1470 Civic Ct. Suite 200, Conf. Room 221, Concord

Purpose: Review CSBG Expenditure Budgets and Reports

By the end of this meeting, we will have:

An understanding of the desired outcomes and ground rules so that meeting participants accomplish meeting objectives in a timely and efficient manner.
Receive any public comments so that the public has an opportunity to provide input and we are knowledgeable of the community's concerns and/or interests for potential inclusion on future agenda.
Presentation of the 2016 CSBG Monthly Expenditures Report for August 2016 so that EOC Fiscal subcommittee members have an understanding of CSBG expenditures and can present the report at the next EOC Business Meeting.
Update on the quarterly Weatherization report so that the EOC members are informed.
Reminder on the request for an extension with CSD for CSBG Contract 16F-5007 so that the members are informed.
Update and agreement on the additional increase in CSBG Discretionary Contract 16F-5525 so that the final recommendation is presented to the EOC at the next business meeting and expenditure report for August 2016 expenditures.
Identification of next steps necessary to move the process forward so that CSB staff can plan accordingly.
Evaluation of the meeting.

Agenda			
What	How	Who	Time
➤ Review Desired Outcomes & Meeting Rules	Present Clarify Check for Understanding	Volunteer	2 Minute
➤ Public Comment	Present	Members of the Public	3 Minutes
➤ 2016 CSBG August expenditure report	Present Clarify Check for Understanding	CSB Staff	20 Minutes
➤ Quarterly Weatherization Report	Present Clarify	CSB Staff	10 Minutes

➤ CSBG Contract 16F-5525- Discretionary fund Increase and monthly expenditure reports	Present Clarify Check for Understanding	CSB Staff	20 Minutes
➤ Next Steps	Present	Group	3 Minutes
➤ Meeting Evaluation	+/ Δ	Group	2 Minutes