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Agenda

Group/Meeting Name: EOC Program Services Subcommittee Meeting

Date: 10/7/2016 **Time: From:** 12:00 p.m. **To** 1:00 p.m.

Location: 1470 Civic Ct. Suite 200, Conf. Room 221, Concord

Purpose: To review and discuss Program Services Tasks

By the end of this meeting, we will have:

An understanding of the desired outcomes and ground rules so that meeting participants accomplish meeting objectives in a timely and efficient manner.
Receive any public comments so that the public has an opportunity to provide input and we are knowledgeable of the community's concerns and/or interests for potential inclusion on future agenda.
Discussion and agreement on the additional increase in CSBG Discretionary Contract 16F-5525 amendment 1 so that the final recommendation is presented to the EOC at the next business meeting.
Discussion Site monitoring form in preparation for the 2017 CSBG contracts and RFI timeline.
Establish a date for October's Program Services Subcommittee meeting so that staff can plan accordingly.
Identification of next steps necessary to move the process forward so that CSB staff can plan accordingly.
Evaluation of the meeting.

Agenda			
What	How	Who	Time
➤ Review Desired Outcomes & Meeting Rules	Present Clarify Check for Understanding	Volunteer	2 Minute
➤ Public Comment	Present	Members of the Public	3 Minutes
➤ CSBG Discretionary Contract 16F-5525-amendment 1	Present Clarify Check for Understanding	CSB Staff	20 Minutes
➤ Site Monitoring form and RFI timeline	Present Clarify	Group	25 Minutes
➤ October Meeting	Present	Group	5 Minutes

➤ Next Steps	Present	Group	3 Minutes
➤ Meeting Evaluation	+/ Δ	Group	2 Minutes