

# Agenda

**Group/Meeting Name:** Economic Opportunity Council (EOC) Business Meeting

**Date:** 10/12/2017 **Time: From:** 6:00 PM **To** 8:00 PM

**Location:** 1470 Civic Ct. Suite 200, Concord 207

**Meeting Leader:** Ajit Kaushal, Chair

**Purpose:** To Conduct EOC Monthly Meeting

*The Economic Opportunity Council will provide reasonable accommodations for persons with disabilities planning to participate in EOC meetings. Please contact EOC Staff at least 24 hours before the meeting at (925) 681-6311.*

**Desired Outcome: By the end of this meeting, we will:**

Understand the desired outcomes and ground rules for this meeting so that we accomplish our meeting objectives in a timely and efficient manner.
Receive any public comments so that the public has an opportunity to provide input and we are knowledgeable of the community's concerns and/or interests for potential inclusion on future agenda.
Discuss unfinished business so that the members are aware and informed.
Review and approve the draft September 14, 2017 Business Meeting minutes.
Accept recommendation from Program Services subcommittee for approval of 2017 wish lists proposals from subcontractors.
Discuss the Site Monitoring visit evaluation reports so that the EOC members are aware of the subcontractor's progress.
Update on revised by-laws so that the members are informed of the changes.
Receive the Community Services Bureau (CSB) Director's Report, EOC Chair, Administrative and EOC member's reports so that we are informed of activities and have identified appropriate next steps.
List next steps so that everyone is aware of their assigned tasks, upcoming meetings, and deadlines. Update on the Planning Calendar.
Evaluate the meeting.

<b>Agenda</b>			
<b>What</b>	<b>How</b>	<b>Who</b>	<b>Time</b>
<b>1.</b> Review Desired Outcomes & Ground Rules	Present Clarify Check for Understanding	Chair	3 Minutes
<b>2.</b> Public Comment	Present	Members of the Public	2 Minutes
<b>3.</b> Unfinished Business	Present Draft Check for Agreement	Staff/Group	5 Minutes
<b>4. Action:</b> ➤ Review and approval of the September 14, 2017 Business Meeting minutes	Present Draft Check for Agreement	Secretary	5 Minutes

<b>Agenda</b>			
<b>What</b>	<b>How</b>	<b>Who</b>	<b>Time</b>
<b>5. Action:</b> ➤ Accept recommendation from Program Services subcommittee for 2017 wish lists proposals from subcontractors	Present Clarify Check for Agreement	Group	25 Minutes
<b>6. Discussion:</b> ➤ Site Monitoring Evaluation Reports	Present Clarify Check for Understanding	Group	30 Minutes
<b>7. Update:</b> ➤ By-laws revisions	Present Clarify Check for Understanding	Group	15 Minutes
<b>8. Reports:</b> <ul style="list-style-type: none"> <li>• EOC Chair</li> <li>• Fiscal-Actual               <ul style="list-style-type: none"> <li>- Unspent funds</li> </ul> </li> <li>• CSB Staff               <ul style="list-style-type: none"> <li>-Update on 2017 Orientation</li> <li>-2017-2019 Triennial Review Survey</li> </ul> </li> <li>• EOC Members               <ul style="list-style-type: none"> <li>○ Policy Council updates</li> </ul> </li> </ul>	Present	Group	5 Minutes 10 Minutes 5 Minutes  5 Minutes
<b>9. Next steps</b> -Planning Calendar	Present Clarify Check for Understanding	Group	5 Minutes
<b>10. Evaluate the Meeting</b>	Plus/Delta	Group	5 Minutes