

- If you wish to call in please see the instructions below:
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# Agenda

**Group/Meeting Name:** EOC Program Services Subcommittee Meeting

**Date:** 11/16/2016 **Time: From:** 6:00 PM **To** 7:00 PM

**Location:** 1470 Civic Ct. Suite 200, Conf. Room 221, Concord

**Purpose:** To review and discuss Program Services Tasks

**By the end of this meeting, we will have:**

An understanding of the desired outcomes and ground rules so that meeting participants accomplish meeting objectives in a timely and efficient manner.
Receive any public comments so that the public has an opportunity to provide input and we are knowledgeable of the community's concerns and/or interests for potential inclusion on future agenda.
Review and edit evaluation forms in preparation for the CSBG Request for Information (RFI) #610 proposals.
Identification of next steps necessary to move the process forward.
Evaluation of the meeting.

Agenda			
What	How	Who	Time
➤ Review Desired Outcomes & Meeting Rules	Present Clarify Check for Understanding	Volunteer	3 Minute
➤ Public Comment	Present	Members of the Public	2 Minutes
➤ Evaluation Sheets	Present Clarify	Group	50 Minutes
➤ Next Steps	Present	Group	3 Minutes
➤ Meeting Evaluation	+/\u0394	Group	2 Minutes