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- Dial 1-888-278-0254
  - You will be asked to enter your access code: 8934051
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# Agenda

**Group/Meeting Name:** EOC Fiscal Subcommittee Meeting

**Date:** 1/12/2017 **Time: From:** 5:00 p.m. **To** 6:00 p.m.

**Location:** 1470 Civic Ct. Suite 200, Conf. Room 221, Concord

**Purpose:** Review CSBG Budgets and Reports

**By the end of this meeting, we will have:**

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|---|
| An understanding of the desired outcomes and ground rules so that meeting participants accomplish meeting objectives in a timely and efficient manner.  |
| Receive any public comments so that the public has an opportunity to provide input and we are knowledgeable of the community's concerns and/or interests for potential inclusion on future agenda.                          |
| Presentation of the 2016 CSBG Monthly Expenditures Report for November 2016 so that EOC Fiscal subcommittee members have an understanding of CSBG expenditures and can present the report at the next EOC Business Meeting. |
| Update on the quarterly Weatherization report so that the EOC members are informed.   |
| Presentation of the 16F-5525 Discretionary Contract Expenditure Report for November 2016 so that the EOC fiscal subcommittee members have an understanding of the CSBG expenditure.   |
| Identification of next steps necessary to move the process forward so that CSB staff can plan accordingly.  |
| Evaluation of the meeting.  |

| <b>Agenda</b>   |   |                       |             |
|---|---|-----------------------|-------------|
| <b>What</b>   | <b>How</b>                                    | <b>Who</b>            | <b>Time</b> |
| ➤ Review Desired Outcomes & Meeting Rules                 | Present<br>Clarify<br>Check for Understanding | Volunteer             | 2 Minute    |
| ➤ Public Comment  | Present                                       | Members of the Public | 3 Minutes   |
| ➤ 2016 CSBG November expenditure report                   | Present<br>Clarify                            | CSB Staff             | 20 Minutes  |
| ➤ Quarterly Weatherization Reports                        | Present<br>Clarify                            | CSB Staff             | 20 Minutes  |
| ➤ 16F-5525 Discretionary Fund November expenditure report | Present<br>Clarify<br>Check for Understanding | CSB Staff             | 10 Minutes  |
| ➤ Next Steps  | Present                                       | Group                 | 3 Minutes   |

|                      |             |       |           |
|----------------------|-------------|-------|-----------|
| ➤ Meeting Evaluation | +/ $\Delta$ | Group | 2 Minutes |
|----------------------|-------------|-------|-----------|