



Economic Opportunity Council (EOC) Executive Committee Meeting Minutes



Location: 1470 Civic Ct., Suite 200 Concord, CA 94520

Date: 6/6/2019

Time Convened: 12:07 PM

Time Terminated: 12:41 PM

Recorder: Mele Lolohea

Attendees: Renee Zeimer, Dawn Miguel (conference call), Devlyn Sewell, Christina Reich, Mele Lolohea

Absentees: Lauren Babb (excused), Camilla Rand (excused), Nancy Sparks (excused)

TOPIC	RECOMMENDATION / SUMMARY
Review Desired Outcomes and Ground Rules	<ul style="list-style-type: none"> Zeimer reviewed the desired outcomes and ground rules.
Public Comment	<ul style="list-style-type: none"> None Present
Review and approve the draft May 2, 2019 Executive Committee Meeting minutes	<ul style="list-style-type: none"> The executive committee reviewed the draft May 2, 2019 EOC Executive Committee meeting minutes with no changes. <p>A motion to approve the draft May 2, 2019 Executive meeting minutes was made by Miguel and seconded by Zeimer.</p> <p>The motion carried. Aye: Miguel, Zeimer Nay: Abstain: Absent: Babb</p>
Review and approve the draft May 9, 2019 EOC Business Meeting minutes	<ul style="list-style-type: none"> The executive committee reviewed the draft May 9, 2019 Business meeting minutes with no changes. <p>A motion to approve the draft May 9, 2019 Business meeting minutes was made by Miguel and seconded by Zeimer.</p> <p>The motion carried. Aye: Miguel, Zeimer Nay: Abstain: Absent: Babb</p>

TOPIC	RECOMMENDATION / SUMMARY
2019 Community Action Partnership Convention	<ul style="list-style-type: none"> • The group reviewed the preliminary agenda for the Community Action Partnership convention. The convention will be held in Chicago this year from August 28th – 30th. • Reich stated she would not be going this year, instead Sparks will be attending. She has an All Staff retreat on the 28th and must be here for that. • Zeimer stated she is interested in attending the conference. • Tupou explained that staff has registrations on hold for the early bird rate but just needs a name to move forward with the travel requests. • Zeimer stated she will open the discussion up to the board on Thursday with her as one of the interested candidates and we can determine who will be going with staff.
Reappointments on the Economic Opportunity Council	<ul style="list-style-type: none"> • Tupou updated the group on the members who are currently seeking reappointment, the following members are all on the Board of Supervisors agenda for approval on June 11th: <ul style="list-style-type: none"> ○ Samuel Houston ○ Monisha Merchant ○ Kim McCarl ○ Devlyn Sewell • Tupou reported that Lauren Babb was approved on May 10th so she is good to go. • Staff is currently working with Armando Morales to complete his application. • Tupou explained that Tricia Piquero is a delegate to Supervisor Burgis and would be officially approved on June 18 by the Board of Supervisors. • Tupou explained there is one vacancy in the Low-Income sector and possibly a second vacancy with Ajit Kaushal's term due to expire on June 30th as delegate to Supervisor Mitchoff. • Zeimer asked how Douglas has been doing and wanted to get feedback from the group. • Reich stated he seemed a bit reserved and not sure if that is just how he is. Reich stated he has value and taking things in. At the last meeting, he asked a few questions and was engaged but not vocal. Maybe he is trying to figure out the board. • Miguel stated Douglas is very involved with other things such as kids and sports and maybe wants to be more involved with the EOC but does not know how to be vocal. • Zeimer stated maybe she could reach out to him and have a little face to face to get an idea of how he is. • Miguel stated when she came on board there were a few Saturday meetings that helped the members get to know each other. • Zeimer asked how Brown was doing and the group stated she is doing great, she attended the business meeting last month and had a voice at the table. • Sewell asked if Kaushal was not coming back and Reich stated he does want to come back but at this moment Mitchoff has opened his seat to give someone else an opportunity, but has encouraged Kaushal to still reapply. • Zeimer asked that staff follows up with Kaushal to see if he has filled out and submitted his application.

TOPIC	RECOMMENDATION / SUMMARY	
Review and approve the draft June EOC Business meeting agenda	<ul style="list-style-type: none"> • The group reviewed the draft June Business meeting agenda and made the following changes: <ul style="list-style-type: none"> ○ Combine agenda items #4 and #5 as the new #4 to approve and submit the 2020-2021 Community Action Plan (CAP) to the state.- Allocate 35 minutes ○ Add an agenda item for <i>Strategic Planning Retreat</i> as the new #5- Allocate 10 minutes <p>A motion to approve the draft June Business meeting agenda with the changes stated above was made by Miguel and seconded by Zeimer.</p> <p>The motion carried. Aye: Miguel, Zeimer Nay: Abstain: Absent: Babb</p>	
Next Steps	<ul style="list-style-type: none"> • Staff will prepare business meeting packet. • Staff will follow up with Kaushal on his application for reappointment. • Staff will bring back come dates for the Strategic Planning Retreat to the business meeting • Staff will send out Affordable Housing Guidebooks to all subcontractors. • 	
Meeting Evaluation	<p style="text-align: center;"><u>Pluses / +</u></p> <ul style="list-style-type: none"> • Great meeting 	<p style="text-align: center;"><u>Deltas / Δ</u></p> <ul style="list-style-type: none"> • None