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Agenda

Group/Meeting Name: EOC Fiscal Subcommittee Meeting

Date: 3/7/2017 **Time: From:** 11:00 a.m. **To** 12:00 p.m.

Location: 1470 Civic Ct. Suite 200, Conf. Room 207, Concord

Purpose: Review CSBG Budgets and Reports

By the end of this meeting, we will have:

An understanding of the desired outcomes and ground rules so that meeting participants accomplish meeting objectives in a timely and efficient manner.
Receive any public comments so that the public has an opportunity to provide input and we are knowledgeable of the community's concerns and/or interests for potential inclusion on future agenda.
Discuss unfinished business so that the members are aware and informed.
Review and Approve the 2017 CalCAPA Annual Conference and EOC participation.
Presentation of the 2016 and 2017 CSBG Monthly Expenditures Report for January 2017 so that EOC Fiscal subcommittee members have an understanding of CSBG expenditures and can present the report at the next EOC Business Meeting.
Presentation of the 16F-5525 Discretionary Contract Expenditure Report for January 2017 so that the EOC fiscal subcommittee members have an understanding of the CSBG expenditure.
Identification of next steps necessary to move the process forward so that CSB staff can plan accordingly.
Evaluation of the meeting.

Agenda			
What	How	Who	Time
➤ Review Desired Outcomes & Meeting Rules	Present Clarify Check for Understanding	Volunteer	2 Minute
➤ Public Comment	Present	Members of the Public	3 Minutes
➤ Unfinished business	Present Clarify Check for Understanding	Group	10 Minutes
Action: ➤ 2017 CalCAPA Annual Conference	Present	Group	10 Minutes
➤ 2016 and 2017 CSBG January expenditure report	Present Clarify	CSB Staff	15 Minutes
➤ 16F-5525 Discretionary	Present	CSB Staff	15 Minutes

Fund January expenditure report	Clarify Check for Understanding		
➤ Next Steps	Present	Group	3 Minutes
➤ Meeting Evaluation	+/ Δ	Group	2 Minutes