



**Policy Council Meeting Minutes**  
 Location: 500 Ellinwood Way, Pleasant Hill, CA



**Date:** 2/15/17

**Time Convened:** 6:02 PM

**Time Terminated:** 7:55 PM

**Recorder:** Imelda Prieto Martinez

TOPIC	RECOMMENDATION / SUMMARY
Review Desired Outcomes and Meeting Rules	<ul style="list-style-type: none"> <li>• Sheila Frazier, Chair, called the meeting to order at 6:02 p.m.</li> <li>• Veronica Gutierrez, Vice Chair, reviewed the desired outcomes</li> <li>• Emma Duran, Parliamentarian, reviewed the ground meeting rules.</li> </ul>
Public Comment	None
Correspondence	None
Staff Recognition	<p>The following staff were recognized for their excellent work with the children and the families:</p> <ul style="list-style-type: none"> <li>• Amal Wahba, Teacher at George Miller Children Center</li> <li>• Lisa Gamble, Family Services Assistant at First Baptist</li> </ul> <p>Special thank you was given to CSB staff providing support during January 18, 2017, and February 15, 2017, Policy Council meetings.</p>
<b>Administrative Reports</b> <ul style="list-style-type: none"> <li>• CSB Director</li> <li>• Division Manager</li> <li>• Fiscal</li> </ul>	<p>Camilla Rand, CSB Director, welcomed Policy Council representatives and thanked parents for nominating staff receiving recognition this month.</p> <p>Program updates:</p> <ul style="list-style-type: none"> <li>• On January 31, 2017, 42 individual staff from CSB received service award recognition for the 10, 15, and 20 years they've been employed with us.</li> <li>• CSB's Annual Self-Assessment will occur March 6<sup>th</sup> through 10<sup>th</sup>. The purpose of the self-assessment is to determine the effectiveness of CSB's efforts in meeting program goals and objectives and in implementing Federal regulations. As well as to identify areas we may be able to improve in.</li> <li>• CSB was informed by our Region XI office that we will be approved to receive a 3.4 million Early Head Start (EHS) grant for 190 slots. We expect to receive the official notice of the award on March 1, 2017.</li> </ul> <p>Katharine Mason, Division Manager, presented the following program updates:</p> <ul style="list-style-type: none"> <li>• CSB met the 10% disabilities enrollment mandate by mid-year – 11.35% of children enrolled have an IEP and 4.33% of children enrolled have an IFSP.</li> </ul>

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	<ul style="list-style-type: none"> <li>• CSB Admissions &amp; Selection Criteria and Recruitment Plan is updated annually. All staff are informed of updates.</li> <li>• Ongoing Monitoring Report, this report highlights the monitoring results in the areas of Health and Safety, Comprehensive Services, Education, and Classroom Assessment Scoring System (CLASS) for preschool classrooms.</li> </ul> <p>CSB enrollment and attendance statistics for the month of January:</p> <ul style="list-style-type: none"> <li>• January Enrollment: 101.10% for Head Start; 105.10% for Early Head Start; and 101.39% for Early Head Start Child Care Program Partnership.</li> <li>• January Attendance: 81% for Head Start and for 84.3%. For Early Head Start and Early Head Start Child Care Program Partnership combined. HS/EHS attendance analysis for January indicated that the majority of absences were excused due to illness. Parents were encouraged to share attendance information at site parent meetings and practice handwashing precautions to help keep children healthy.</li> </ul> <p>Angela Teixeira, Accounting Technician, presented the following fiscal reports:</p> <ul style="list-style-type: none"> <li>○ <b>2016 Head Start Program: December 2016</b> year to date cash expenditures were \$13,843,132 YTD, which represents 87% of the program budget.</li> <li>○ <b>2016 Early Head Start Program: December 2016</b> year to date cash expenditures were \$3,504,330 YTD, which represents 100% of the program budget.</li> <li>○ <b>2016 Early Head Start – CC Partnership: December 2016</b> year to date cash expenditures were \$330,023 YTD, which represents 24% of the program budget.</li> <li>○ <b>Credit Card expenditures</b> for all programs, including Head Start and Early Head Start, for the month of <b>December 2016</b> were \$13,133.64.</li> <li>○ <b>Child and Adult Care Food Program: December 2016</b> total meal served including breakfast, lunch, and supplements were 33,279.</li> </ul>
<p><b>Report:</b> 2017-2019 Bureau's Strategic Goals</p>	<p>Camilla Rand, CSB Director, provided an overview of the 2017-2019 Community Service Bureau's Strategic Goals. Goals are developed:</p> <ul style="list-style-type: none"> <li>• To focus on "big-picture" needs of the Bureau</li> <li>• Based on various data pieces</li> <li>• With involvement from staff</li> </ul> <p>Goals are carried out:</p> <ul style="list-style-type: none"> <li>• Through subcommittees comprised of staff at varying levels and positions</li> <li>• Led by a team of senior managers</li> <li>• Progress is reported quarterly</li> <li>• Constant reassessing of needs occurs</li> </ul> <p>2017 -2019 Strategic Goals are as follows:</p> <ul style="list-style-type: none"> <li>▪ <i>Goal 1</i> - CSB will develop systems and processes to anticipate and respond to the shifts in local, state and national</li> </ul>

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	<p>landscapes:</p> <ul style="list-style-type: none"> <li>• Enhance CSB’s service models to meet the increased need for 0-3 programming</li> <li>• Develop processes and systems to meet the State-mandated EPSDT schedule to ensure high quality health services</li> <li>• Develop locally designed options to meet the needs of the communities while ensuring compliance with new mandates</li> </ul> <ul style="list-style-type: none"> <li>▪ <i>Goal 2</i> - CSB will facilitate the development of effective teams and staff competencies to ensure a strong and motivated workforce: <ul style="list-style-type: none"> <li>• CSB will have an opportunity to strengthen and use their team development skills</li> <li>• Staff will have a variety of tools to increase competencies related to work and professional goals</li> <li>• Staff will have the opportunity to participate in a peer recognition program based on shared values</li> </ul> </li> <li>▪ <i>Goal 3</i> - CSB will identify, develop and implement technology solutions so that CSB is fully streamlining processes, enabling reduced staff time on traditional paperwork and maximizing human capital: <ul style="list-style-type: none"> <li>• Utilize the CLOUDs user group to generate real-time, accurate data to quickly respond to the changing federal and state landscape</li> <li>• Provide a streamlined communication platform between customers and staff</li> <li>• Continued reassessment of systems to ensure efficiencies</li> </ul> </li> </ul>
<p><b>Presentation:</b> Parent, Family, and Community Engagement Head Start and Early Head Start School Readiness Goals</p>	<p>Amy Wells, Education Manager, and Ron Pipa, Education Manager, provided an overview of the Parent, Family, and Community Engagement (PFCE) Head Start and Early Head Start School Readiness Related Goals for this program year.</p> <p><b>Head Start School Readiness Domain:</b> Social Emotional Development  <b>Goal:</b> Children will be socially and emotionally ready for school.  <b>Related PFCE Outcome:</b> <i>Positive Parent-Child Relationships</i>  <i>Families will increase their understanding of skills to support the social and emotional development of preschool children.</i></p> <p>This goal was developed based on data obtained from home visits, feedback from kindergarten teachers, and Second Step surveys. Data showed that parents want their children to come to school to interact with peers, make friends, and be academically ready for Kindergarten. As part of this goal, families will receive two books, one will be sent out in February and one in April. These books support the social and emotional development concepts children are learning in the classroom.</p> <p><b>Early Head Start School Readiness Goal – Domain: Physical Development and Health</b>  <b>Goal:</b> Children will increase their motor skills related to fine and gross motor development.  <b>Related PFCE Outcome:</b> <i>Families as Lifelong Educators</i>  <i>Families will increase their understanding of and skills in supporting their children’s fine and gross motor development.</i></p> <p>This goal was developed to support the healthy development of fine and gross motor skills for infants and toddlers. Large muscle skills are movements that help children develop control in their arms, legs and entire body. As a baby/toddler, your child learns to raise her head, roll over, sit and finally stand up. It is important that your baby/toddler exercises these muscles</p>

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	to enable them to develop skills needed to later run, jump, throw, climb, etc. You can help your baby/toddler by providing them with a large, safe area indoors or out where he/she can move about freely. You will receive more materials again in April and May for you to engage your baby in. These include a ribbon streamer and a CD of body movement music.																																																															
<b>Subcommittee Updates</b>	<u>Nutrition Subcommittee</u> : Veronica Gutierrez, Vice Chair, reported that during the meeting the February menu and low cost healthy meals were reviewed. She provided the group with a handout listing websites to find low cost meal recipes.																																																															
<b>Action:</b> Consider approval of New Hires	<p>Janissa Rowley, Lead Assistant Director, presented the recommended new hires.</p> <p><b>Experienced Clerk:</b></p> <ul style="list-style-type: none"> <li>• Jamie Burnett for Civic Ct. Admin Office</li> </ul> <p><b>Associate Teacher:</b></p> <ul style="list-style-type: none"> <li>• Alicia Featherston for GMIII Child Care Center</li> </ul> <p><b>A motion to approve the recommended new hires was made by Gerardo Aguiniga and seconded by Amber Beshears. The motion was approved.</b></p> <table border="1" data-bbox="457 613 1745 1097"> <thead> <tr> <th colspan="2">Ayes</th> <th>Nays</th> <th>Abstentions</th> <th>Not Present</th> </tr> </thead> <tbody> <tr> <td>Amber Beshears</td> <td>Diana Bierer</td> <td></td> <td></td> <td>Karla Banks</td> </tr> <tr> <td>Kathleen Barr</td> <td>Sheila Frazier</td> <td></td> <td></td> <td>Suraj Shah</td> </tr> <tr> <td>Esmeralda Cisneros</td> <td>Paige Chatman</td> <td></td> <td></td> <td>Dikla Gutierrez</td> </tr> <tr> <td>Guadalupe Amigon De La Cruz</td> <td>Devlyn Sewell</td> <td></td> <td></td> <td>Dawn Dailey</td> </tr> <tr> <td>Monica Avila</td> <td>Katie Melara</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Teri Pedersen</td> <td>Roxanne Ross Flowers</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Veronica Gutierrez</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Laura Angel</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Emma Duran</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Yesenia Alvarez</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Gerardo Aguiniga</td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>				Ayes		Nays	Abstentions	Not Present	Amber Beshears	Diana Bierer			Karla Banks	Kathleen Barr	Sheila Frazier			Suraj Shah	Esmeralda Cisneros	Paige Chatman			Dikla Gutierrez	Guadalupe Amigon De La Cruz	Devlyn Sewell			Dawn Dailey	Monica Avila	Katie Melara				Teri Pedersen	Roxanne Ross Flowers				Veronica Gutierrez					Laura Angel					Emma Duran					Yesenia Alvarez					Gerardo Aguiniga				
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<b>Action:</b> Consider Approval of the January 18, 2017, Policy Council Minutes	<p>The minutes of the January 18, 2017, Policy Council minutes were reviewed and no corrections were noted.</p> <p><b>A motion to approve the January 18, 2017, Policy Council minutes was made by Kathleen Barr and seconded by Amber Beshears. The motion was approved.</b></p> <table border="1" data-bbox="457 1325 1745 1485"> <thead> <tr> <th colspan="2">Ayes</th> <th>Nays</th> <th>Abstentions</th> <th>Not Present</th> </tr> </thead> <tbody> <tr> <td>Amber Beshears</td> <td>Diana Bierer</td> <td></td> <td></td> <td>Karla Banks</td> </tr> <tr> <td>Kathleen Barr</td> <td>Sheila Frazier</td> <td></td> <td></td> <td>Suraj Shah</td> </tr> <tr> <td>Esmeralda Cisneros</td> <td>Paige Chatman</td> <td></td> <td></td> <td>Dikla Gutierrez</td> </tr> </tbody> </table>				Ayes		Nays	Abstentions	Not Present	Amber Beshears	Diana Bierer			Karla Banks	Kathleen Barr	Sheila Frazier			Suraj Shah	Esmeralda Cisneros	Paige Chatman			Dikla Gutierrez																																								
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<b>Action:</b> Consider Approval of the 2017-2018 CSB Admission & Selection Criteria and Recruitment and Enrollment Plan	<p>Sarah Reich, ASAIII (TU), presented the 2017-2018 CSB Admission &amp; Selection Criteria and Recruitment and Enrollment Plan:</p> <ul style="list-style-type: none"> <li>CSB Admissions &amp; Selections Criteria - Head Start Performance Standard 1302.14 (a)(1) mandates that programs set criteria based on Community Assessment results and defines the criteria for children and families who will be given priority for recruitment and selection. Based on the community need for full-day, full-year services, and the mandate that the Head Start &amp; Early Head Start Program collaborate to provide full-day services CSB selection criteria was developed in accordance with this. The order of priority also meets the regulations of our partner, the State Department of Education.</li> <li>2017-18 Head Start/Early Head Start/Early Education and Support Programs Recruitment and Enrollment Plan includes: informing the public about services available through the Contra Costa County Community Services Bureau, particularly those populations identified in our Community Assessment; and recruiting and enrolling eligible children and their families into the Head Start, Early Head Start and Early Education and Support Programs.</li> </ul> <p><b>A motion to approve the 2017-2018 CSB Admission &amp; Selection Criteria and Recruitment and Enrollment Plan was made by Amber Beshears and seconded by Yesenia Alvarez. The motion was approved.</b></p>																																																																												
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<p><b>Report:</b> 1<sup>st</sup> Period Semi-Annual Ongoing Monitoring Report</p>	<p>Sarah Reich, ASAIII (TU), presented the 1<sup>st</sup> Period Semi-Annual Ongoing Monitoring Report. Community Services Bureau conducts ongoing monitoring in two cycles:</p> <ul style="list-style-type: none"> <li>◦ Period 1 (August- December)</li> <li>◦ Period 2 (January- June)</li> </ul> <ul style="list-style-type: none"> <li>• Results are compiled at each period-end</li> <li>• Trends are analyzed for program improvement <ul style="list-style-type: none"> <li>◦ Strengths</li> <li>◦ Areas to improve</li> </ul> </li> </ul> <p><i>Monitoring Activities</i></p> <p>File Review:</p> <ul style="list-style-type: none"> <li>• Need &amp; Eligibility, Comprehensive Services, Education File - <b>621</b></li> <li>• Center Health &amp; Safety- <b>18</b></li> <li>• Education Monitoring- <b>53</b></li> <li>• CLASS Observations- <b>34</b></li> </ul> <p><i>Health &amp; Safety</i></p> <ul style="list-style-type: none"> <li>• <b>Top 3 Strengths:</b> <ul style="list-style-type: none"> <li>◦ Staff supervision of children</li> <li>◦ Daily health checks</li> <li>◦ Meal counts</li> </ul> </li> <li>• <b>Area(s) for Improvement:</b> <ul style="list-style-type: none"> <li>◦ Toothbrush storage</li> <li>◦ Monthly emergency drills</li> </ul> </li> </ul> <p><i>Need &amp; Eligibility</i></p> <ul style="list-style-type: none"> <li>• <b>Top 3 Strengths:</b> <ul style="list-style-type: none"> <li>◦ Enrolled children met eligibility requirements</li> <li>◦ Access to file form</li> <li>◦ Locking child files</li> </ul> </li> <li>• <b>Area(s) for improvement:</b> <ul style="list-style-type: none"> <li>◦ Eligible income snapshot in CLOUDS</li> </ul> </li> </ul> <p><i>Comprehensive Services</i></p> <ul style="list-style-type: none"> <li>• <b>Top 3 Strengths:</b> <ul style="list-style-type: none"> <li>◦ Discipline policy and positive guidance plans</li> <li>◦ Staff attending IEP/IFSP meetings</li> <li>◦ Re-screens [Sensory Screenings] are completed</li> </ul> </li> <li>• <b>Area(s) for Improvement:</b> <ul style="list-style-type: none"> <li>◦ Physical exam form and data entry</li> <li>◦ Health History (Completed and updated)</li> </ul> </li> </ul> <p><i>Education File</i></p>

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	<ul style="list-style-type: none"> <li>• <b>Top 3 Strengths:</b> <ul style="list-style-type: none"> <li>◦ Toddler transition Plan</li> <li>◦ ASQ-SE (Social-Emotional) re-screening</li> <li>◦ ASQ-3 (Developmental) re-screening</li> </ul> </li> <li>• <b>Area(s) for Improvement:</b> <ul style="list-style-type: none"> <li>◦ First Parent Conference conducted on time and filed</li> </ul> </li> </ul> <p><i>Preschool Education</i></p> <ul style="list-style-type: none"> <li>• <b>Top 3 Strengths:</b> <ul style="list-style-type: none"> <li>◦ Personal Care Routines: Greeting/ departing</li> <li>◦ Program Structure: Provisions for children with disabilities</li> <li>◦ Space and Furnishings: Furniture for care, play &amp; learning</li> </ul> </li> <li>• <b>Area(s) for Improvement:</b> <ul style="list-style-type: none"> <li>◦ Personal Care Routines: Toileting/ diapering</li> <li>◦ Activities: Dramatic play</li> </ul> </li> </ul> <p><i>Infant/Toddler Education</i></p> <ul style="list-style-type: none"> <li>• <b>Top 3 Strengths:</b> <ul style="list-style-type: none"> <li>◦ Space and Furnishings: Indoor Space</li> <li>◦ Personal Care Routines: Nap</li> <li>◦ Activities: Active physical play</li> </ul> </li> <li>• <b>Area(s) for Improvement:</b> <ul style="list-style-type: none"> <li>◦ All average scores are above the threshold (score of 5)</li> </ul> </li> </ul> <p><i>CLASS</i></p> <table border="1" data-bbox="457 927 1516 1179"> <thead> <tr> <th>Domain</th> <th>CSB Average Score</th> <th>Current Federal Threshold (Lowest 10%)</th> <th>CSB Threshold</th> <th>Highest 10%</th> </tr> </thead> <tbody> <tr> <td>Emotional Support</td> <td>6.71</td> <td>5.66</td> <td>6</td> <td>6.37</td> </tr> <tr> <td>Classroom Organization</td> <td>6.36</td> <td>5.27</td> <td>6</td> <td>6.28</td> </tr> <tr> <td>Instructional Support</td> <td>3.90</td> <td>2.23</td> <td>3</td> <td>3.69</td> </tr> </tbody> </table>	Domain	CSB Average Score	Current Federal Threshold (Lowest 10%)	CSB Threshold	Highest 10%	Emotional Support	6.71	5.66	6	6.37	Classroom Organization	6.36	5.27	6	6.28	Instructional Support	3.90	2.23	3	3.69
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Site Reports	<p><b>Balboa:</b></p> <ul style="list-style-type: none"> <li>• Twenty-eight Families received free books at the Reading Advantage Workshop (Parent Meeting). Follow-up workshop will be held next month to track family progress.</li> <li>• Early Head Start classrooms placed orders for enhancement materials to support school readiness goals</li> <li>• Preschool classrooms continue working with the Tandem Book Project</li> <li>• Preschool families received Second Step books to take home.</li> <li>• On February 3, 2017, Give Kids A Smile provided dental checkups and varnishes. Approximately 74 children benefited from this event</li> </ul>																				

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	<ul style="list-style-type: none"> <li>• Terrissa Hein from County Office of Education met with staff for to support them with Professional Development planning.</li> <li>• All staffed attended a Trauma Informed Training.</li> </ul> <p><b>Brookside:</b></p> <ul style="list-style-type: none"> <li>• Barbara Sumler, Associate Teacher, is celebrating 10 years with the County.</li> <li>• Give a Kid a Smile Day was held on Friday, February 3<sup>rd</sup>, and it was a great success, about 41 children participated in this event.</li> <li>• Parents received resources for Free Tax help in West Contra Costa County from February 4, 2017, until April, and an Education Fair being held on Saturday, February 20<sup>th</sup>.</li> <li>• Free Medical Clinic is being offered at RotaCare Richmond (Serving West Contra Costa County).</li> <li>• Make Parenting a Pleasure workshops are being held at George Miller III, sessions will take place every other week starting January 31, 2017, through June 2017.</li> <li>• In our Monthly Parent Meeting in January, parents received information about Kindergarten Registration &amp; Registration requirements.</li> <li>• The full day classrooms (Rooms 1, 2, &amp; 4) went on their annual field trip to the Discovery Museum.</li> </ul> <p><b>Child Care Council:</b></p> <ul style="list-style-type: none"> <li>• All 52 children are enrolled at one of the 17 Early Head Start Child Care Providers (EHS CCP) Family Child Care programs. Family Child Care providers meet monthly as a cohort of learners to share strategies in fulfilling EHS-CCP requirements in the following tools: DRDP, ASQ, FCCERS, etc.</li> <li>• Manuel Kichi Wong from SF State University was a guest at the January 2017, provider meeting. Manuel was a Family Child Care (FCC) provider for many years and led a discussion on Developmentally Appropriate Practices with multiple age groups.</li> <li>• The 23<sup>rd</sup> Annual Early Learning Conference will be held on March 25, 2017, at Diablo Valley College. Topic: Recognizing Trauma: The Art of Helping One Another Heal. The conference is open to parents, providers, and the community.</li> <li>• Please visit Child Care Council website: <a href="http://cocokids.org">cocokids.org</a> for more details. Child Care Council will be hosting a Mandated Report Training for parents and providers on February 16, 2017.</li> </ul> <p><b>George Miller III:</b></p> <ul style="list-style-type: none"> <li>• Rain or shine, our dedicated staff and enthusiastic Bay Area Discovery Museum (BADM) team were able to accommodate the Bay Area Discovery Museum experiences for our children and parents. Our parents and children engaged in fun shared inquiry experiences.</li> <li>• On February 3<sup>rd</sup>, our Give a Kid Smile day was a huge success; about 97 children received dental exams and fluoride treatments.</li> <li>• The site received new bikes and plenty of outdoor and indoor supplies. New books and other instructional materials were added in all classrooms to engage children in meaningful learning experiences.</li> <li>• Health and Safety officers are continuously working diligently to ensure all action steps and recommendation are followed,</li> </ul>



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	<p>at this point, all concerns have been addressed.</p> <ul style="list-style-type: none"> <li>• Children in Rm#1 &amp; 3 are exploring about cars and they are enhancing their vocabulary and learning about car's mechanism. Monthly Science Technology Engineering Art and Math "STEAM" activities are contributing towards our children's learning and school readiness goals.</li> <li>• Allison Picard from the County Administrators office visited the site with our Bureau Director Camilla Rand and was amazed to observe the quality learning environment and experiences we offer to our children.</li> <li>• A presentation by Tandem facilitator at our parent meeting motivated parents to read with their children.</li> <li>• Make Parenting a Pleasure curriculum was launched at GMIII and had two successful sessions; about 17 parents participated at each meeting.</li> <li>• Kindergarten transition training and registration packages were given to parents.</li> </ul> <p><b>Crescent Park:</b></p> <ul style="list-style-type: none"> <li>• Ms. Nangkeo, room 3 Teacher was honored by EHSD for completing 15 years of service.</li> <li>• Terrissa Hines met with all staff on February 13, 2017, reviewing permits and requirements to advance &gt; she made herself available to answer questions pertaining to professional development opportunities.</li> <li>• Give Kids a Smile Day was a huge success, about 14 of our children benefited from this event.</li> <li>• Literacy, Literacy and more Literacy!!! Crescent Park is embracing Reading Advantage and Tandem! Parents are attending meetings and committing to reading to their children a minimum of 20 minutes a day.</li> <li>• The leaking ceiling roofs from all our recent rain are being addressed.</li> <li>• The staff is working to enhance their play yards starting with and on-going garden project. Parents are donating recyclable bottles, soil, tires and their time to make this project a huge success.</li> <li>• Raising a Reader, the presenter Shirley will follow up with parents on February 16, 2017. Parents were actively engaged, and have signed reading contracts and received take home books for their children.</li> <li>• Tandem Guest Speaker, Cecilia will present to the families the Tandem Curriculum on February 15, 2017.</li> <li>• Site Supervisor posted housing opportunity information for families on the parent boards for City of Oakland and the City of Pittsburg.</li> <li>• Crescent Park has additional funds from QRIS to spend for the classrooms. Purchases are in progress - staff are excited.</li> </ul> <p><b>Crossroads:</b></p> <ul style="list-style-type: none"> <li>• Five students and their babies have graduated this year. One of the babies is now enrolled at George Miller Concord and the others are on the wait list.</li> <li>• Mommy &amp; me yoga classes are being held in the Under the Sea classroom.</li> <li>• We've added picnic tables with umbrellas to our courtyard for spring.</li> <li>• Last week we held a Mommy &amp; me breakfast in the Jungle classroom.</li> </ul> <p><b>Marsh Creek:</b></p> <ul style="list-style-type: none"> <li>• Classrooms celebrated Valentine's Day, every student created cards for their class members and parents.</li> </ul>

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	<ul style="list-style-type: none"> <li>• We have new menus so kids can try new healthy foods.</li> <li>• Teachers read “Germs are not for sharing” book to the children and discussed the importance of covering up when sneezing or coughing and the importance of washing hands.</li> <li>• Reading Advantage workshop was held on February 9, 2017, they discussed the importance of reading 20 minutes a day every day to our children.</li> </ul> <p><b>Bayo Vista:</b></p> <ul style="list-style-type: none"> <li>• California State University of the East Bay is visiting the morning and afternoon classrooms twice a week through the month of May. They been teaching the children the importance of hand washing (sing to a song), and the importance of how exercising gets blood moving.</li> <li>• Parents received information on Kindergarten preparedness and district’s timelines during this month parent meeting.</li> </ul> <p><b>Las Deltas:</b></p> <ul style="list-style-type: none"> <li>• Site completed the NAEYC accreditation renewal on February 3, 2017.</li> <li>• Classrooms received new supplies.</li> <li>• The toddler group has been working on a project about “weather”; they are talking about water and rain. The children made a collage about the weather.</li> <li>• The preschool parents made love letters to their children and on February 14, 2017, the teachers read each letter to the children.</li> <li>• On February 3, 2017, Ms. Gia, Librarian came to read stories to the preschool classrooms.</li> <li>• The site is planning to have a Parent Work day on March 3, 2017.</li> </ul>	
Announcements	<p>Ana Araujo, Comprehensive Services Manager for Parent, Family, and Community Engagement, provided the following announcements information:</p> <ul style="list-style-type: none"> <li>▪ Family Financial Fitness training sessions were held at Fairgrounds from January 24, 2017, through February 7, 2017, 11 parents graduated. George Miller Concord started their first training today, and training for West County will be held at George Miller III in March.</li> <li>▪ CSB-325 Demand on Policy Council Child Care Fund form was updated, mileage rate for reimbursement was changes to \$0.535 cents per mile effective January 1, 2017.</li> <li>▪ Ana provided and explained the 2016-2017 Statement of Economic Interest form 700. Every elected official and public employee who makes or influences governmental decisions is required to submit a Statement of Economic Interest. The Form 700 provides transparency and ensures accountability.</li> </ul>	
Meeting Evaluation	<p style="text-align: center;"><b><u>Pluses / +</u></b></p> <ul style="list-style-type: none"> <li>• Books &amp; toys presented by Education Team</li> <li>• Food was Great</li> </ul>	<p style="text-align: center;"><b><u>Deltas / Δ</u></b></p> <ul style="list-style-type: none"> <li>• None</li> </ul>