

# Agenda

**Group/Meeting Name:** Economic Opportunity Council (EOC) Business Meeting

**Date:** 09/08/2016 **Time: From:** 6:00 PM **To** 8:00 PM

**Location:** 1470 Civic Ct. Suite 200, Concord 207

**Meeting Leader:** Ajit Kaushal, Chair

**Purpose:** To Conduct EOC Monthly Meeting

*The Economic Opportunity Council will provide reasonable accommodations for persons with disabilities planning to participate in EOC meetings. Please contact EOC Staff at least 24 hours before the meeting at (925) 681-6311.*

**Desired Outcome: By the end of this meeting, we will have:**

Understand the desired outcomes and ground rules for this meeting so that we accomplish our meeting objectives in a timely and efficient manner.
Receive any public comments so that the public has an opportunity to provide input and we are knowledgeable of the community's concerns and/or interests for potential inclusion on future agenda.
Review and approve as official record the draft July 14, 2016 Business Meeting minutes so that we can include them for official record.
Review and approve the 2017 Strategic Plan to meet the Organizational Standard Requirement.
An overview of Executive Committee roles and responsibilities and hold EOC Executive elections so we have the 2016-2017 Executive Committee
Receive EOC Chair, Administrative and EOC member's reports so that we are informed of activities and have identified appropriate next steps.
Review Site Monitoring packets so that the EOC members are aware of the subcontractor's progress.
Status of the EOC Subcommittees so that the EOC members are aware of any potential agenda items.
List next steps so that everyone is aware of their assigned tasks and review the Planning Calendar so the members will be prepared to report the status during the next general meeting
Evaluate the meeting.

<b>Agenda</b>			
<b>What</b>	<b>How</b>	<b>Who</b>	<b>Time</b>
1. Review Desired Outcomes & Ground Rules	Present Clarify Check for Understanding	Chair	3 Minutes
2. Public Comment	Present	Members of the Public	2 Minutes
<b>Action:</b> 3. Review and approval of the draft July 14, 2016 Business Meeting minutes	Present Draft Check for Agreement	Secretary	5 Minutes

