

**Family and Children's Trust Committee**  
**June 2, 2014**  
**Minutes of Meeting**

**Members Present**

Mary Kay Miller, Chair, Belinda Lucey, Alicia Coleman-Clark, Karin Kauzer, Joe DeLuca, Ana Cortez, Simone Gikanga, Ruth Fernandez, and Debra Vinson. Lisa Johnson arrived after the Call to Order.

**Members Absent:**

Carol Carrillo, Marianne Gagen and Olga Jones.

**Staff Present:** Elaine Burres, Mary Jane Harris and Natasha Paddock.

**Call to order:**

The meeting was called to order at 10:07.

**Acceptance of Minutes**

Simone Gikanga moved that we accept the minutes and Ruth Fernandez seconded. It passed unanimously. Ayes: Miller, Lucey, Coleman-Clark, Kauzer, Cortez, DeLuca; Nays: 0; Absent: Lisa Johnson, Olga Jones, and Marianne Gagen.

**Site Visit reports**

**COPE Parent Network**

Mary Kay Miller provided an update on COPE's progress on their service plan. Mary Jane Harris provided additional information. COPE will provide parenting education to 32 parents out of the 40 expected in their Service Plan. Members discussed COPE's inability to meet the Service Plan's agreement of providing parenting education to 40 parents. Members discussed expectations of COPE that were not included as part of the service plan, including providing follow up services to parents who completed parent education classes and location of the classes. Ana Cortez stated that she would not want to continue funding without an expectation that COPE provide services in West County.

Members continued the discussion on concerns over the continued funding of this agency. Mary Kay Miller stated that the agency's RFP proposal indicated that COPE would provide Services County wide. Mary Jane Harris noted that this was not included in their Service Plan. Concern over COPE not providing follow up was discussed. Simone Gikanga shared that COPE does have follow up information. Mary Jane Harris clarified that the follow up discussed is different than outcomes gathered through pre and post tests, which is being done by the agency. Lisa Johnson shared that COPE is a new agency and that their performance on the Service Plan is likely a result of this.

Mary Kay Miller lead a discussion on what should be included in a service plan FACT continued to fund. Members discussed that they would like the following included in the COPE Service Plan: Serve West County and each class will start with a minimum of 7 participants. Members stated that they would like COPE to provide classes either in the evening or on a Saturday as well.

A Motion to fund COPE was made by Ana Cortez with the stipulation that services be provided in West County. Belinda Lucey seconded the motion. Ayes: Miller, Kauzer, DeLuca; Fernandez, and Gikanga. Nays: Alicia Coleman-Clark. Absent: Olga Jones, Carol Carrillo and Marianne Gagen.

Alicia Coleman-Clark left the meeting at the conclusion of this vote.

### **Data Oriented Evaluation Process Discussion**

Ruth Fernandez presented the Logic Model draft as a planning tool for going live with an updated FACT website by November. The Logic Plan includes Inputs, Outputs, Outcomes and Impact. The Logic Model will be refined and then put in place after the committee reconvenes in September.

Joe DeLuca's staff will continue to donate time to create a prototype of the web site. Joe DeLuca distributed the FACT Brochure which is ready to be distributed.

Mary Kay Miller discussed that the Tax Insert Brochure needs to go out and asked the committee whether they thought the FACT Brochure photograph was appropriate to use in the Tax Insert. Lisa Johnson and Belinda Lucey wondered whether the picture on the front is "too happy". Joe discussed that in marketing if the initial picture is too "dark" they have a harder time moving forward. Should the picture on the front be used to show where we are going? Does the picture reflect the population served? Joe said the pictures could be interchanged depending on the target audience for the brochure.

Ruth Fernandez (as planned) and Ana Cortez left the meeting during this discussion.

### **9% Increase in contracts for SFY 2014-2015**

Mary Kay Miller asked whether the committee would like to review the proposed service plan changes related to the 9% increase.

### **Update on Child Care Council:**

Mary Kay is presenting a report to the Family and Human Services regarding the Child Care Council and the additional \$120,000.00 Child Care Affordability funding. A Board Order will be submitted by Dorothy Sansoe for approval.

**Discussion/Announcements/Additions/Public Comment**

**Adjourn:**

**NEXT MEETING:**

**September 8, 2014, 9:30-11:30 PM, 40 Douglas Drive, Room 101/102**